

# INDIAN HILLS FIRE PROTECTION DISTRICT

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## BOARD MEETING MINUTES

Wednesday, May 24, 2023

*The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.*

### **ATTENDEES:**

***Fire Protection District Board Members:*** Scott Kellar–President, Chris Vigil–Secretary (*excused absence*), Marc Rosenberg -Treasurer, Scott Ryplewski, Kelley Lehman

***Fire Department Members:*** Mark Forgy–Chief

***Non-Members:*** Angel Dee Manning - Recording Secretary

***Other Attendees:*** None

### **MEETING CALLED TO ORDER: 19:00**

The meeting was called to order by President Scott Kellar at 19:00 hours.

### **INTRODUCTIONS:**

President Kellar welcomed everyone to the meeting.

### **APPROVAL OF THE AGENDA:**

President Kellar called for any additions or suggested changes to the agenda and there were none.

### **PUBLIC COMMENTS:**

There were no public comments.

### **PREVIOUS MINUTES:**

After review, Director Kelley Lehman made a *motion* to waive the reading of the March 2023 Meeting Minutes, which was seconded by Director Scott Ryplewski and passed unanimously.

Secretary Marc Rosenberg made a *motion* to approve the March 2023 Minutes as amended. Director Lehman seconded the motion, which passed unanimously.

### **TREASURER'S REPORT:**

#### ***Monthly Financial Reports***

Director Rosenberg reviewed the financial report with the board. After reviewing, Director Rosenberg made a *motion* to approve checks #14620 - 14659, automated payments, credit card expenses, and bank fees. Director Scott Ryplewski seconded the motion, which passed unanimously.

## **DEPARTMENT/OFFICERS' REPORTS:**

### ***District Updates – Fire Marshal***

Chief Forgy reviewed the Fire Marshal Services Activity Report with the board for March 24 – May 24, which included emails and Jeffco letters for new additions, new detached buildings, and replat, and a building inspection for the elementary school. The invoice for these services will be placed in line for payment.

### ***Chiefs Report***

#### **Chief — Mark Forgy**

Chief Forgy discussed the CWPP development with the board. He stated he wanted to make sure the board members were able to open the link and view the CWPP. He said the final step is to get signatures from the State Forest Service for approval and Jeffco Open Space as a partner. Chief Forgy said Jeffcom is working on a new tool which would allow units in the field to draw evacuation and fire perimeters which they could then put up on a public site for additional information. He reported that IHIA appears to have found a relatively easily accessible grant (Ready Set Go) that should pay for the current roadside chipping program for IHIA this year. It looks like they're going to get the grant, and we will just need to enter data for them at the end of the season. He then reported that the first couple of Wildfire Home Assessments this week have been completed and there is currently a list of close to 20 people interested in home assessments. Chief Forgy complimented Paul Kuenne in completing all the requirements to become a full member and stated that he was made a full member at the Business Meeting. He said the price for the permit for the 4<sup>th</sup> of July parade went up significantly, and we requested an exemption or reduction, however it wasn't granted. Last year it was \$350, this year it's over \$500. Chief Forgy reported that we participated in the Jeffco Hazard Mitigation Advisory Committee last month, and there is an interesting opportunity regarding Colorado School of Mines Capstone projects. He then stated that the garage damage repairs start tomorrow and also reported on estimates for roofing repairs. He closed his presentation stating that West Metro sent a letter of appreciation for our service on the Hogback Fire.

Calls for April: 5 Medicals, 3 MVAs, 2 smoke checks, 2 cancelled enroute

Calls for May: 4 MVAs, 3 Medicals, 1 Gas Leak, 1 Cancelled Enroute

Total 9 for May; 63 for 2023

### ***Officers' Reports***

#### **Assistant Chief — Marc Rosenberg**

Nothing to report.

#### **Fire Captain — Mike Fassula**

Not present.

#### **EMS Captain — Bob Fager**

Not present.

## **OLD BUSINESS:**

### ***CWPP Development Updates***

Previously covered in Chief's report.

### ***Website Upgrade / ADA Compliance Requirements***

A brief video from Streamline was presented to the board along with a proposal for the Streamline platform. After a brief discussion regarding pricing, ADA accessibility, and indemnification to protect the district, the board requested more information regarding the actual agreement and time frames for implementation. The office manager will research the board's requests and report back with the findings.

### ***Foothills Fire Auto Aid (IGA)***

The Intergovernmental Agreement for Automatic Aid with Foothills Fire Protection District was reviewed by the board. President Kellar requested the map included to be in color to show more clearly the auto-aid response zones. Director Ryplewski made the *motion* to proceed with the IGA for Foothills Fire Auto Aid, pending legal evaluation. Director Rosenberg seconded the motion, which passed unanimously.

### ***2023 Strategic Planning / Master Plan Development***

It was decided to move the strategic planning meeting to mid to late July.

### ***Copy Machine Replacement***

A brief discussion ensued regarding the replacement of the district office copy machine. Needs and wants were balanced with a used machine from Xerox that is available for lease within the budget. It was noted that having the option to print color in-house could offset existing outsourced printing costs.

### **NEW BUSINESS:**

#### ***Property Tax Process Potential Changes***

President Kellar reviewed slides from the Special District Association regarding special district impacts from various senate bills, specifically SB23-303, SB21-293, SB22-238, and SB108. He reviewed the process for Proposition HH, which if voted upon and fully implemented would lower residential property taxes. He spoke about the temporary tax relief and backfill formulas using amounts from the Ref HH Cap. He pointed out that amounts for non-school backfill, including fire, ambulance, and health service districts area treated differently and is limited to 20%. President Kellar reviewed the annual process to collect and retain property tax revenues above a new "property tax limit" and stated that not following the process could result in a refund of the revenues collected above the limit. He then reviewed implementation issues with budget development, fiscal issues, which mills are subject to limitation, taxing authority documentation, local government partnerships, and development of information for training and guidance.

### **ADJOURNED: 21:01**

Director Rosenberg made the *motion* to adjourn the May 2023 IHFPD Board Meeting and Director Kelley Lehman seconded the motion, which passed unanimously, and the board meeting adjourned at 21:01.

**President:**

*Charles S. Kella*

**Secretary:**

*Marc Rosenberg*

**MOTIONS MADE AND PASSED:**

- To waive the reading of the May 2023 Meeting Minutes. Motion made by Kelley Lehman; seconded by Scott Ryplewski; unanimous.
- To approve the May 2023 Minutes as amended. Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.
- To approve financials. Motion made by Marc Rosenberg; seconded by Scott Ryplewski; unanimous.
- To proceed with Auto Aid IGA. Motion made by Scott Ryplewski; seconded by Marc Rosenberg; unanimous.
- To adjourn the May 2023 Meeting. Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.