

INDIAN HILLS FIRE PROTECTION DISTRICT

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BOARD MEETING MINUTES

Wednesday, June 23, 2021

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

ATTENDEES:

Fire Protection District Board Members: Scott Kellar - President, Marc Rosenberg - Treasurer, Chris Vigil – Secretary (*via teleconference*), Scott Ryplewski (*via teleconference*), Kelley Lehman (*excused absence*)

Fire Department Members: Mark Forgy – Chief, Mike Fassula – Fire Captain

Non-Members: Anita Fritz – District Accountant, Angel Dee Manning - Recording Secretary

Community Members: Bill Thaemert – resident

MEETING CALLED TO ORDER: 19:02

The meeting was called to order by President Scott Kellar at 19:02 hours.

INTRODUCTIONS:

President Kellar welcomed everyone to the meeting and requested round-table introductions.

APPROVAL OF THE AGENDA:

President Kellar called for any additions or suggested changes and there were none.

PUBLIC COMMENTS:

There were no public comments.

PREVIOUS MINUTES:

Secretary Chris Vigil made a *motion* to waive the reading of the May 26, 2021 Meeting Minutes, which was seconded by Treasurer Marc Rosenberg and passed unanimously.

Director Rosenberg made a *motion* to accept the May Meeting Minutes as presented. Director Ryplewski seconded the motion, which passed unanimously.

TREASURER'S REPORT:

Monthly Financial Reports

Treasurer Rosenberg reviewed the financials with the Board. A discussion ensued regarding the district moving away from Wells Fargo and looking into other banking options that better fit the district.

After reviewing the financials for period ending May 31, 2021, Director Rosenberg made a *motion* to approve May checks #14168 - #14183 (void #14181), plus automated payments, credit card expenses, bank fees. Director Vigil seconded the motion, which passed unanimously.

DEPARTMENT/OFFICERS' REPORTS:

District Updates – Fire Marshal

The activity report for Fire Marshal Services was distributed to the board prior to the meeting for review. The report shows fire marshal services provided under contract, which noted a lot of activity at Parmalee Elementary and Geneva Glen Camp. President Kellar asked Chief Forgy if the Fire Marshal may attend one of the district's next few board meetings to review the fee schedule for Fire Marshal Services.

Chiefs Report

Chief — Mark Forgy

Chief Mark Forgy reported to the board a new timeline of the week of July 12 for Engine 341 to return from the rebuild. He then stated that Engine 342 has been working well in training over the last few weeks. Chief reported that numerous departments in the area are deploying on the Sylvan Lake Fire and other large fires throughout the state, and said we are currently assessing the resources we have available for deployment while retaining local response resources. He mentioned that the Jeffco Hazard Mitigation Plan is out for public comment. He reported that the MMWMC continues to be a good avenue for networking, cooperation, and support with the current focus on commonality of mapping and looking at other counties with successful mitigation programs (Boulder, Douglas, Chaffee, etc.) The Chief stated that AP Triton said they would have a draft by the end of the month, but mid-month made a large data request, so that draft date seems unlikely at this stage. Chief Forgy then mentioned IH Mitigation group has decided to utilize the structure of IHIA for their 501c3 designation for moving the project of limited curbside chipping forward. Genesee's HOA has had a similar program for years and now the fire department is beginning to merge with the program to expand it to homes outside the HOA.

The Chief gave an update to 4th of July event planning:

- Barricades and toilets set up
- Jackie is continuing to organize the Pancake Breakfast
- Plan to spread out between two bays rather than one.
- Looking at outside serving rather than inside to reduce the risks around food.

Chief Forgy ended his board report with the call count for May:

- 7 Medicals
- 3 False Alarms
- 1 Park Rescue
- 1 Lift Assist
- 1 Cancelled Enroute
- 1 Gas Leak
- 1 UTL
- 1 Citizen Assist

16 calls for May, 60 calls year to date as of today.

Officers' Reports

Assistant Chief — Marc Rosenberg

Nothing to report.

Fire Captain — Mike Fassula

Fire Captain, Mike Fassula began his report with updates on the Mount Falcon wildland fire. He stated the fire was fully extinguished yesterday and originally started from a lightning strike Saturday afternoon and was contained to approximately one acre. He commended IHFR personnel and partner agencies on a job well done. Captain Fassula then reported red cards have been issued for the season to include 3 qualified engine bosses 16 volunteers red-carded. He then stated that 342 is back in service. Evergreen repaired the discharge valves, and it will need to go back for the pressure gauge, tank level sending unit, and tank to pump actuator, once those parts are delivered. A draft hose was received today for 342. Captain Fassula then stated, as the Chief previously reported, that he expects to have Engine 341 back next month from the rebuild. UTV 364 is out of service and in for repair of broken wheel stud. The Mark III portable pump is being repaired and no known ETA on it's completion date. Captain Fassula reported the EMR class is almost complete and is going well. He stated the current pagers used by the department volunteers are too old to be programmed with multiple tones to accommodate the Jeffco "all call" process and suggested that we begin to replace these starting in 2022. A small discussion ensued regarding phasing in these new pagers at the beginning on the year with note to budgeting.

EMS Captain — Bob Fager

Not present.

OLD BUSINESS:

Cooperative Efforts Feasibility Study

The July draft is about two months behind. Interviews will be taking place in August.

Statutory Calendar Review

Strategic Planning meeting to be held mid-August.

Fourth of July Planning Updates

Previously covered in Chief's report with additional mention of the elementary school drive being closed and not be available for parade line-up.

NEW BUSINESS:

IHFPD Bylaw Updates

Recommendations for board to be reviewed at the next board meeting, publicly post draft changes during August, and vote on final in September.

2020 Property Tax Collections

The state is behind in getting taxes and this could impact the fire district.

Board Officer Elections

After board discussion, Director Rosenberg made the *motion* to accept the officer nominations as follows:

Scott Kellar-President, Chris Vigil-Secretary, and Marc Rosenberg-Treasurer. Director Vigil seconded the motion which passed unanimously.

ADJOURNED: 20:18

Director Rosenberg made the *motion* to adjourn the June 2021 Board Meeting and Director Ryplewski seconded the motion, which passed unanimously, and the board meeting adjourned at 20:18.

President:

Charles S. Keller

Secretary:

Chris Vigil

MOTIONS MADE AND PASSED:

- To waive the reading of the May 2021 Meeting Minutes. Motion made by Chris Vigil; seconded by Marc Rosenberg; unanimous.
- To accept the May 2021 Minutes as presented. Motion made by Marc Rosenberg; seconded by Scott Rypkowski; unanimous.
- To approve financials. Motion made by Marc Rosenberg; seconded by Chris Vigil; unanimous.
- To accept board officer nominations. Motion made by Marc Rosenberg; seconded by Chris Vigil; unanimous.
- To adjourn the meeting. Motion made by Marc Rosenberg; seconded by Scott Rypkowski; unanimous.