

# INDIAN HILLS FIRE PROTECTION DISTRICT

4476 Parmalee Gulch Rd.

P.O. Box 750

Indian Hills, CO 80454

Phone: 303-697-4568

## BOARD MEETING MINUTES

Wednesday, May 25, 2022

*The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.*

### ATTENDEES:

**Fire Protection District Board Members:** Scott Kellar – President, Chris Vigil – Secretary, Marc Rosenberg -Treasurer (*via teleconference*), Scott Ryplewski (*via teleconference*), Kelley Lehman (*excused absence*)

**Fire Department Members:** Mark Forgy – Chief, Mike Fassula – Fire Capt., Bob Fager – EMS Capt.

**Non-Members:** Anita Fritz – District Accountant; Angel Dee Manning - Recording Secretary

**Other Attendees:** Bill Thaemert - Resident

### MEETING CALLED TO ORDER: 19:02

The meeting was called to order by President Scott Kellar at 19:02 hours.

### INTRODUCTIONS:

President Kellar welcomed everyone to the meeting and requested round-table introductions of all in attendance.

### APPROVAL OF THE AGENDA:

President Kellar called for any additions or suggested changes to the agenda and there were none.

### PUBLIC COMMENTS:

There were no public comments.

### PREVIOUS MINUTES:

After review, Director Chris Vigil made a *motion* to waive the reading of the April 2022 Meeting Minutes, which was seconded by Director Marc Rosenberg and passed unanimously.

Director Rosenberg made a *motion* to accept the April Minutes as written. Director Chris Vigil seconded the motion, which passed unanimously.

### TREASURER'S REPORT:

#### **Monthly Financial Reports**

Treasurer Marc Rosenberg reviewed the financial report with the board.

After reviewing the financials for April 2022, Director Vigil made a *motion* to approve checks #14389-14413, plus automated payments, credit card expenses, bank fees. Director Rosenberg seconded the motion, which passed unanimously.

### **DEPARTMENT/OFFICERS' REPORTS:**

#### ***District Updates – Fire Marshal***

Chief Forgy reviewed the Fire Marshal Services Activity Report for April which included phone calls and emails regarding cisterns for 4124 Game Trail Rd. and emails and letter to Jefferson County regarding 5008 Cameyo Rd. The invoice for these services will be placed in line for payment.

#### ***Chiefs Report***

##### **Chief — Mark Forgy**

Chief Forgy reported to the board on the Marshall Fire. The fire district has reimbursed us for the repairs to Engine 342 (\$702.97) and payment for use of Medic 386, Medic 383, and Engine 342 (\$8,899.25). The members received a total of \$4,810.10 for their time on the fire.

He then reported Ember Alliance continues to work on products. He stated that he and Fire Captain Mike Fassula are meeting every week with them for an hour. This week they discussed evacuation times, pinch points, and the possible necessity to stage some people within the district if exit routes become overly congested. They also talked about exploring audible notification systems.

Calls for April: 3- Lift assists, 2- Smoke reports, 2- LE Assist, 2- Medicals, 1- False Alarm, 1- MVA, 1- Powerline down, 12 total

Calls for May: 2- Medicals, 2- Smoke checks, 2- Lift Assists, 1- MVA, 1- Mutual Aid Wildland Fire, 1- Good Intent, and 1- Powerline Down

#### ***Officers' Reports***

##### **Assistant Chief — Marc Rosenberg**

Director Rosenberg reported that 349 is running again and that we need to list it for sale and need to decide on a sale price.

##### ***Fire Captain — Mike Fassula***

Mike Fassula, Fire Capt., reported to the board that he and Fire Lt. Tom Henery have been doing ride-arounds in the district, evaluating gates for working order and gate codes, open areas, cisterns, and updates on tactical and strategical mapping. He reported on evacuation evaluation including average and extreme times and directions for evacuating.

##### ***EMS Captain — Bob Fager***

Nothing to report.

### **OLD BUSINESS:**

#### ***District Consolidation Updates***

No update provided.

#### ***CWPP Project Updates***

Chief Forgy updated the board on the CWPP, stating the learning curve on other districts are benefiting our district tremendously. He also stated that the public community meeting should promote more support from the district residents.

**NEW BUSINESS:**

***Fourth of July***

So far, we are on schedule with planning the festivities. Kudos were given to Jackie Kniss for her hard work, and it was mentioned that she would need support and that we need more volunteers to make the festivities go smoothly. Mrs. Kniss has already submitted the permit application.

***Director Oaths of Office***

The Directors took their Oaths of Office. The oaths/affirmations and bonds will be filed within the required 30 day window from the date of the election.

***Family Medical Leave Insurance (FAMLI) Program***

President Kellar distributed the memorandum from legal regarding the Family Medical Leave Insurance (FAMLI) Program to the board for review to be discussed at the board meeting next month.

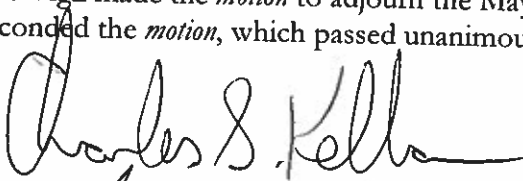
***JCMARS IGA***

The board will follow up at next month's meeting.

**ADJOURNED: 20:15**

Director Chris Vigil made the *motion* to adjourn the May 2022 IHFPD Board Meeting and Director Rypkowski seconded the *motion*, which passed unanimously, and the board meeting adjourned at 20:15.

**President:**



**Secretary:**



**MOTIONS MADE AND PASSED:**

- To waive the reading of the April 2022 Meeting Minutes. Motion made by Chris Vigil; seconded by Marc Rosenberg; unanimous.
- To accept the April 2022 Minutes as presented. Motion made by Marc Rosenberg; seconded by Chris Vigil; unanimous.
- To approve financials. Motion made by Chris Vigil; seconded by Marc Rosenberg; unanimous.
- To adjourn the meeting. Motion made by Chris Vigil; seconded by Scott Rypkowski; unanimous.