

INDIAN HILLS FIRE PROTECTION DISTRICT

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BOARD MEETING MINUTES

Wednesday, June 29, 2022

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

ATTENDEES:

Fire Protection District Board Members: Scott Kellar – President, Chris Vigil – Secretary, Marc Rosenberg -Treasurer, Scott Ryplewski, Kelley Lehman (*excused absence*)

Fire Department Members: Mark Forgy – Chief, Mike Fassula – Fire Capt.

Non-Members: Anita Fritz – District Accountant; Angel Dee Manning - Recording Secretary

Other Attendees: None

MEETING CALLED TO ORDER: 19:00

The meeting was called to order by President Scott Kellar at 19:00 hours.

INTRODUCTIONS:

President Kellar welcomed everyone to the meeting and requested round-table introductions of all in attendance.

APPROVAL OF THE AGENDA:

President Kellar called for any additions or suggested changes to the agenda and there were none.

PUBLIC COMMENTS:

There were no public comments.

PREVIOUS MINUTES:

After review, Director Marc Rosenberg made a *motion* to waive the reading of the May 2022 Meeting Minutes, which was seconded by Director Scott Ryplewski and passed unanimously.

Director Ryplewski made a *motion* to accept the May Minutes as written. Director Chris Vigil seconded the motion, which passed unanimously.

TREASURER'S REPORT:

Monthly Financial Reports

Treasurer Marc Rosenberg reviewed the financial report with the board.

After reviewing the financials for May 2022, Director Vigil made a *motion* to approve checks #14414-14429, plus automated payments, credit card expenses, bank fees. Director Rosenberg seconded the motion, which passed unanimously.

DEPARTMENT/OFFICERS' REPORTS:

District Updates – Fire Marshal

Chief Forgy reviewed the Fire Marshal Services Activity Report for May which included phone calls and emails, and letters regarding new homes within the fire district and emails regarding a sprinkler system in home on Mountain Spirit. The invoice for these services will be placed in line for payment.

Chief's Report

Chief — Mark Forgy

Chief Mark Forgy reported to the board Ember Alliance held the first public meeting this month and it was a solid success with 31 attendees. Mike Fassula, Fire Captain, is finishing the Ground Truthing for Ember Alliance and they will be up in July to look at other things like fuel loading, etc. We continue to meet with them weekly. They are looking for anyone who can give them a place to stay for a few days when they're down here in late July. He then reported on the 4th of July: Porto's ordered and they have the correct locations now, we have a demo car for extrication, Airline fly-in is arranged, Jackie is on top of the food crew (but still seeking a replacement for 2023), we have the keys to the church for the tables for set up on the 3rd (1pm), and the barricades are ordered. Consolidation conversation-Elk Creek, Inter-Canyon and North Fork are asking for a definitive answer and board action whether Indian Hills would like to move forward or not. They are reaching the point where they want combined capital investments in creating a functioning mechanics shop and service truck for all the districts. They are also seeking to consolidate fire billing, ambulance billing, aligning insurance and legal services going forward. They want a common IGA for wildfire response, deployments and billing. They're requesting to know whether we are joining them or not. Calls for June: 9- Medicals, 1- Wildland fire (mutual aid ICFR), 1- UTL, 2-MVA, 1- False Alarm, 1- Lift Assist, 1- Line down, 1- Cancelled enroute, 17 total for June to date, and 83 calls on the year.

Officers' Reports

Assistant Chief — Marc Rosenberg

Nothing to report.

Fire Captain — Mike Fassula

Mike Fassula, Fire Capt., elaborated on the CWPP meeting that was held at the community center and stated that he was pleased with the turnout and participation from the public. He mentioned that he and Fire Lt. Tom Henery will be ridding the district with the Ember Alliance reps the last week of July. Captain Fassula then mentioned two new rookies, Kylar Hayden and Dicky Pitts and gave accolades to newbie Paul Kuenne who is finishing up his Conifer Fire Fighter Academy. He then reported to the board on a mutual aid fire at Arnett Ranch Road. He ended his report stating that the officers are continuing to work on SOG's.

EMS Captain — Bob Fager

Nothing to report.

OLD BUSINESS:

4th of July Updates

Previously covered in the Chief's report.

CWPP Community Meeting Outcomes

Previously covered in the Chief's report and Fire Captain's report.

CMS Data Collection Requirements

Will be covered at next month's meeting.

JCMARS IGA

President Kellar reviewed the IGA with the board. Discussion ensued regarding cost based on assessed valuation (page 6) estimating cost of \$25K and Director Rosenberg made the *motion* to execute the IGA with JCMARS. Director Vigil seconded the motion which passed unanimously.

Family Medical Leave Insurance (FAMLI) Program

President Kellar distributed the memorandum from legal regarding the Family Medical Leave Insurance (FAMLI) Program to the board for review to be discussed at the board meeting next month.

Wildland Reimbursement / Payment Policy

A copy of the Payment Policies and Procedures from Highland Rescue was distributed to the board as an example for reimbursement guidelines to which the board will review for information to

NEW BUSINESS:

Fire Chief Upcoming Schedule / Financial Impacts

Discussion ensued regarding the Chief's work schedule and paramedic schooling. Director Ryplewski and Director Rosenberg will meet with District Accountant Anita Fritz to further discuss the financial aspects.

Board Officer Elections

After board discussion, Director Ryplewski made the *motion* to accept the officer nominations as follows:

Scott Kellar-President, Chris Vigil-Secretary, and Marc Rosenberg-Treasurer. Director Vigil seconded the motion which passed unanimously.

Image Trend – Record Retention

Discussion ensued regarding record retention from the old ImageTrend system. Director Rosenberg made the *motion* to accept the PDF option with a one-time charge of \$800. Director Vigil seconded the motion which passed unanimously.

Sprinkler Protection Under Residential Living Spaces

Chief Forgy discussed the Sprinkler Protection Under Residential Living Spaces with the board. The Supplemental Rules and Regulations document from Elk Creek Fire Protection District was reviewed and will be revised for the IH fire district and presented at the next board meeting for review and approval.

ADJOURNED: 20:37

Director Rosenberg made the *motion* to adjourn the June 2022 IHFPD Board Meeting and Director Vigil seconded the motion, which passed unanimously, and the board meeting adjourned at 20:37.

President:

Marc Rosenberg

Secretary:

Chris Vigil



MOTIONS MADE AND PASSED:

- To waive the reading of the May 2022 Meeting Minutes. Motion made by Marc Rosenberg; seconded by Scott Ryplewski; unanimous.
- To accept the May 2022 Minutes as presented. Motion made by Scott Ryplewski; seconded by Chris Vigil; unanimous.
- To approve financials. Motion made by Chris Vigil; seconded by Marc Rosenberg; unanimous.
- To execute the IGA with JCMARS. Motion made by Marc Rosenberg; seconded by Chris Vigil; unanimous.
- To accept the officer nominations. Motion made by Scott Ryplewski; seconded by Chris Vigil; unanimous.
- To adjourn the meeting. Motion made by Marc Rosenberg; seconded by Chris Vigil; unanimous.