

INDIAN HILLS FIRE PROTECTION DISTRICT

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BOARD MEETING MINUTES

Wednesday August 2, 2023

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

ATTENDEES:

Fire Protection District Board Members: Scott Kellar– President, Chris Vigil– Secretary, Marc Rosenberg- Treasurer, Scott Ryplewski, Kelley Lehman (*excused absence*)

Fire Department Members: Mark Forgy– Chief, Pat Sears– EMS Captain

Non-Members: Angel Dee Manning - Recording Secretary

Other Attendees: None

MEETING CALLED TO ORDER: 19:03

The meeting was called to order by President Scott Kellar at 19:03 hours.

INTRODUCTIONS:

President Kellar welcomed everyone to the meeting.

APPROVAL OF THE AGENDA:

President Kellar called for any additions or suggested changes to the agenda and *Officer Election* was removed from the agenda.

PUBLIC COMMENTS:

There were no public comments.

PREVIOUS MINUTES:

After review, Treasurer Marc Rosenberg made a *motion* to waive the reading of the June 2023 Meeting Minutes, which was seconded by Secretary Chris Vigil and passed unanimously.

Director Rosenberg made a *motion* to accept the June 2023 Minutes as amended. Director Scott Ryplewski seconded the motion, which passed unanimously.

TREASURER'S REPORT:

Monthly Financial Reports

Treasurer Rosenberg reviewed the financial report with the board. After reviewing, Secretary Vigil made a *motion* to approve checks #14677-14699, automated payments, credit card expenses, and bank fees. Director Ryplewski seconded the motion, which passed unanimously. There was a discussion regarding the planning and budgeting for 2024, and the budget committee was formed to

include Director Kelley Lehman, Accountant Anita Fritz, Treasurer Marc Rosenberg and Chief Mark Forgy. The August 23rd board meeting has been rescheduled for August 30 to allow more time for the committee to meet before the board meeting. The strategic planning meeting is set for August 9, 2023.

DEPARTMENT/OFFICERS' REPORTS:

District Updates – Fire Marshal

Chief Forgy reviewed the Fire Marshal Services Activity Report with the board for June which included sprinkler rough inspection on Mountain Spirit Way and existing building inspection at Geneva Glen Camp. The invoice for these services will be placed in line for payment.

Chief's Report

Chief — Mark Forgy

Chief Mark Forgy reported to the board that IHFPD has secured an agreement with AFC Urgent Care to do pre-employment and annual physicals. He stated they gave us a 15% discount on all services (blood work, titers, vaccines & physicals) and he is working on an SOG for members and recruits. He reported that the office manager mailed recruitment flyers out to 4300 residents to our east. He stated that they look awesome and boasted a huge thank you to Angel Dee for all her hard work. Chief Forgy informed the board that Colorado Barricade charged us the amount they did last year, not the steep price increase. He reported that three positions are coming open on the Adams/Jeffco hazmat board, one is a fire position, one is SO, and one is Municipal. Chief Forgy then stated that Lookout Mountain Water District received a \$4 million dollar FEMA grant this year for improvements on Floyd Hill dam, and it might be worth bringing up with our water district that funds may be available through FEMA and there may also be AMAC grants for Energy and Mineral Impacts.

Calls for July: 9- Medicals, 4- MVAs, 3- Cancelled Enroute, 1- Smoke Check, 1- Good intent, 1- Alarm. Total 19 calls for July and 103 calls for 2023

Officers' Reports

Assistant Chief — Marc Rosenberg

Assistant Chief Rosenberg stated that it is almost Big Chili time.

Fire Captain — Mike Fassula

Not present.

EMS Captain — Pat Sears

Nothing to report.

OLD BUSINESS:

Website Upgrade / ADA Compliance Requirements

Office Manager, Angel Dee Manning, presented to the board a brief demonstration video of the mockup website through Streamline to include set up and accessibility and compliance with state and federal statutory requirements. She stated that we are in the kick-off phase now and will have a go-live date at the next meeting. She also mentioned the board members and member officers will receive an email with design choices from Streamline's Inspiration Gallery for their feedback on which layout and design would work best for our fire district.

2023 Strategic Planning / Master Plan Development

Previously covered in Treasurer's Report.

Copy Machine Replacement

No update to report.

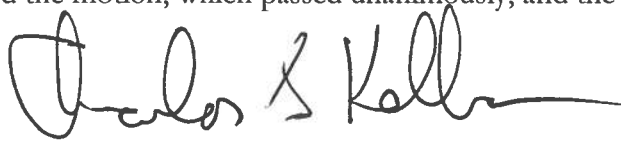
NEW BUSINESS:

None.


ADJOURNED: 20:41

Director Rosenberg made the *motion* to adjourn the July 2023 IHFPD Board Meeting and Director Vigil seconded the motion, which passed unanimously, and the board meeting adjourned at 20:41.

President:



Secretary:



MOTIONS MADE AND PASSED:

- To waive the reading of the June 2023 Meeting Minutes. Motion made by Marc Rosenberg; seconded by Chris Vigil; unanimous.
- To approve the June 2023 Minutes as amended. Motion made by Marc Rosenberg; seconded by Scott Ryplewski; unanimous.
- To approve financials. Motion made by Chris Vigil; seconded by Scott Ryplewski; unanimous.
- To adjourn the June 2023 Meeting. Motion made by Marc Rosenberg; seconded by Chris Vigil; unanimous.