

# INDIAN HILLS FIRE PROTECTION DISTRICT

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## **BOARD MEETING MINUTES**

Wednesday, February 23, 2022

*The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.*

### **ATTENDEES:**

***Fire Protection District Board Members:*** Scott Kellar - President, Chris Vigil – Secretary (excused absence), Marc Rosenberg -Treasurer, Scott Ryplewski, Kelley Lehman (excused absence)

***Fire Department Members:*** Mark Forgy – Chief, Mike Fassula – Fire Captain

***Non-Members:*** Anita Fritz – District Accountant; Angel Dee Manning - Recording Secretary

***Other Attendees:*** None

### **MEETING CALLED TO ORDER: 19:02**

The meeting was called to order by President Scott Kellar at 19:02 hours.

### **INTRODUCTIONS:**

President Kellar welcomed everyone to the virtual meeting and requested introductions of all in attendance.

### **APPROVAL OF THE AGENDA:**

President Kellar called for any additions or suggested changes to the agenda and there were none.

### **PUBLIC COMMENTS:**

There were no public comments.

### **PREVIOUS MINUTES:**

Director Marc Rosenberg made a *motion* to waive the reading of the January 26, 2022 Meeting Minutes, which was seconded by Director Scott Ryplewski and passed unanimously.

Director Ryplewski made a *motion* to accept the January Minutes as written. Director Rosenberg seconded the motion, which passed unanimously.

### **TREASURER'S REPORT:**

#### ***Monthly Financial Reports***

Treasurer, Marc Rosenberg reviewed the financial report with the board.

After reviewing the financials for period ending January 26, 2022, Director Marc Rosenberg made a *motion* to approve checks #14320-#14346, plus EFT for FPPA contribution, plus automated payments, credit card expenses, bank fees. Director Scott Ryplewski seconded the motion, which passed unanimously.

## **DEPARTMENT/OFFICERS' REPORTS:**

### ***District Updates – Fire Marshal***

There were no updates provided by the Fire Marshal for the January meeting.

### ***Chief's Report***

#### **Chief — Mark Forgy**

Engine 342 is back from the shop and the repair for the exhaust leak was at the turbo and the repair helped restore a significant amount of power. The new Ram 1500 is in service and looks good. TJ, Amy, Tom, and Marc all contributed to getting it fully dressed and ready for service. We still plan on purchasing a topper and bed drawers for it. The chief is in Paramedic school, full-time until July, then clinical rotations for the next four to six months. He passed his first exam. Utility 366 was sold for \$1200. We are going to have to wait until spring to sell Engine 349, given its challenges in starting in cold weather. Engine 341 was hit on 285 during a storm earlier this month. The damage is minor, and the chief has contacted SVI for an estimate. The insurance carrier for the vehicle that struck the truck has been in contact with our carrier. We have scheduled the Awards Celebration for April 9th at Geneva Glen. Please save the date.

#### **14 Calls for January:**

- 1 Assist invalid
- 1 Dispatch/Cancel en route
- 1 Electrical
- 3 EMS excluding vehicle with injury
- 1 Good intent
- 2 MVA with injuries
- 4 MVA with no injuries
- 1 no incident found on arrival

**30 Calls to date for 2022**

### ***Officers' Reports***

#### **Assistant Chief — Marc Rosenberg**

Director Rosenberg will cover the merger meeting in Old Business.

#### ***Fire Captain — Mike Fassula***

Fire Captain, Mike Fassula, reviewed the Marshall fire with the board and reported there was truck damage on scene. He stated that the incident will reimburse us for the cost to repair the frozen tank to pump valve. He reported that the engine performed well on the fire, particularly in structure defense role. He stated that Engine 341 will be going to SVI in Fort Collins for various repairs. Captain Fassula reached out to West Metro to see if they could give us a competing bid for vehicle maintenance of which they will get back to us after checking with leadership. UTV 364 has tracks installed and ready for winter ops. Captain Fassula then reported on volunteer performance. He gave high respects to IHFR personnel on the Marshall Fire Incident and said they performed very well under difficult and dangerous conditions. He received very good feedback from ECFR Fire Academy on our volunteer student, Paul Kuenne. He reported that the officers have started the process in updating the SOG's and the RT130 will be held February 27, 2022 at IHFR starting at 0800.

***EMS Captain — Bob Fager***

Not present.

**OLD BUSINESS:**

***District Consolidation***

Director Rosenberg reported on the district consolidation initiative. He said the last meeting he attended lasted two hours, and the meetings will continue forward every other week.

***CWPP Project Updates***

Chief Forgy discussed with the board updates on the CWPP project. He said there would be a community meeting around April-May and the Chief, Captain Fassula, and Director Vigil will oversee the community meeting planning. Chief Forgy also spoke on the new public alerting and residential safety system, RAVE, that is taking the place of the older system, CodeRED.

***Annual Reviews***

President Kellar discussed the annual review for Chief Forgy. The board agreed the review results should remain anonymous. The office manager will look into Survey Monkey and/or other survey programs. Once the survey program is determined, the survey will be sent to members in the next two weeks, with completion return date early enough to have results to present at the next board meeting.

**NEW BUSINESS:**

***Audit Exemption***

District Accountant, Anita Fritz, will work with President Kellar to have this prepared for signature at the next board meeting to meet the March 31<sup>st</sup> deadline.

***Fire Deployment Tax Impact***

The board discussed taxes on fire deployment pay. The office manager will contact other fire districts to inquire about 1099's.

***District IGA Review***

The board discussed the intergovernmental agreements (IGA's) with the fire district. The office manager will pull a list of IGA's and send to President Kellar and Assistant Chief for review.

**ADJOURNED: 20:22**

Director Rosenberg made the *motion* to adjourn the February 2022 IHFPD Board Meeting and Director Ryplewski seconded the *motion*, which passed unanimously, and the board meeting adjourned at 20:22.

**President:**

**Secretary:**

**MOTIONS MADE AND PASSED:**

- To waive the reading of the January 2022 Meeting Minutes. Motion made by Marc Rosenberg; seconded by Scott Rypkowski; unanimous.
- To accept the January 2022 Minutes as presented. Motion made by Scott Rypkowski; seconded by Marc Rosenberg; unanimous.
- To approve financials. Motion made by Marc Rosenberg; seconded by Scott Rypkowski; unanimous.
- To adjourn the meeting. Motion made by Marc Rosenberg; seconded by Scott Rypkowski; unanimous.