

INDIAN HILLS FIRE PROTECTION DISTRICT

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BOARD MEETING MINUTES

Wednesday August 30, 2023

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

ATTENDEES:

Fire Protection District Board Members: Scott Kellar– President(*excused absence*), Chris Vigil– Secretary, Marc Rosenberg– Treasurer, Scott Ryplewski (*excused absence*), Kelley Lehman

Fire Department Members: Mark Forgy– Chief, Pat Sears– EMS Captain

Non-Members: Anita Fritz – District Accountant, Angel Dee Manning - Recording Secretary

Other Attendees: Ron Walton, Stephanie Graf, Dean Snyder

MEETING CALLED TO ORDER: 19:02

The meeting was called to order by Secretary Chris Vigil at 19:02 hours.

INTRODUCTIONS:

Secretary Vigil welcomed everyone to the meeting and requested round table introductions.

APPROVAL OF THE AGENDA:

Secretary Vigil called for any additions or suggested changes to the agenda and there were none.

Treasurer Marc Rosenberg made the motion to approve the Agenda and Director Kelley Lehman seconded the motion, which passed unanimously.

PUBLIC COMMENTS:

There were no public comments.

PREVIOUS MINUTES:

Director Rosenberg made a *motion* to waive the reading of the July 2023 Meeting Minutes, which was seconded Director Lehman and passed unanimously.

Director Rosenberg made a *motion* to accept the July 2023 Minutes as amended. Director Lehman seconded the motion, which passed unanimously.

TREASURER'S REPORT:

Monthly Financial Reports

Director Rosenberg reviewed the financial report with the board. After reviewing, Director Lehman made a *motion* to approve checks #14700-14718, automated payments, credit card expenses, and bank fees. Director Vigil seconded the motion, which passed unanimously. Nothing new was reported regarding the 2024 proposed budget.

DEPARTMENT/OFFICERS' REPORTS:

District Updates – Fire Marshal

Chief Forgy reviewed the Fire Marshal Services Activity Report with the board for July and August which included access questions on a future build on Shawnee Road, detached garage letter on Isoleta Road, land disturbance permit on Board Head Road, and a residential fire sprinkler review and inspection on Falcon View Road. The invoice for these services will be placed in line for payment.

Chief's Report

Chief — Mark Forgy

Chief Forgy stated that he applied for a state PPE grant for 2023. This is the same grant we applied for last year and acquired 12 new air packs along with some wildland gear and helmets. He stated that this time we're going for bunker gear, boots, and wildland gear (about \$23,000 worth of gear). Angel Dee Manning sent out another 700+ flyers to Indian Hills residents last week. The first wave of flyers appears to have generated three new applicants so far. That brings us up to five new folks who've walked through the door this year, three of whom are already attending training regularly. The roofing project started this week, and their work appears to be excellent. They're addressing the problem areas with the time and materials that should resolve our leaks. Insurance estimates are in for the district's damaged vehicles from this summer's hailstorms.

-Lark Trailer-\$6360 replacement value

-2018 Dodge Ram (351) - \$16,900 repairs

-2019 Ford/Braun NW Ambulance (386) - \$11,100 repairs

-1996 Dodge Ram (359) - \$14,487 to repair, \$18,100 to total

Calls for August: 7-Medicals, 3- MVAs, 1- Cancelled Enroute, 3- Smoke Check, 1- Park Rescue (mutual aid Foothills), 1-Alarm, and 1-UTL. Totaling 17 calls for August, 119 calls for 2023.

Chief Forgy stated there are very noticeable improvements with station duty and call response. He spoke gratitude for all the hard work and expressed pride in the teamwork.

Officers' Reports

Assistant Chief — Marc Rosenberg

Not present.

Fire Captain — Mike Fassula

Not present.

EMS Captain — Pat Sears

Nothing to report.

OLD BUSINESS:

Website Upgrade

Office Manager, Angel Dee Manning, reported to the board that she has a website design and review meeting with our Streamline Implementation Manager on 9/11/2023, and currently the target go-live date for the new website is 9/15/2023.

Copy Machine Replacement

No update to report.

NEW BUSINESS:

Volunteer Firefighter Pension Update

Key submission due dates for the state pension match were briefly reviewed.

Elk Creek Fire Marshal IGA

Chief Forgy reviewed the IGA for Fire Prevention Services with Elk Creek with the board. Discussion ensued regarding the increase in hourly compensation for fire marshal services. Director Rosenberg made the motion to engage in the IGA, which was seconded by Director Lehman and passed unanimously.

ADJOURNED: 19:50

Director Rosenberg made the *motion* to adjourn the August 2023 IHFPD Board Meeting and Director Lehman seconded the motion, which passed unanimously, and the board meeting adjourned at 19:50.

President:

Secretary:

MOTIONS MADE AND PASSED:

- To approve the agenda. Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.
- To waive the reading of the July 2023 Meeting Minutes. Motion made by Marc Rosenberg; seconded by Kelly Lehman; unanimous.
- To approve the July 2023 Minutes. Motion made by Marc Rosenberg; seconded by Kelly Lehman; unanimous.
- To approve financials. Motion made by Kelly Lehman; seconded by Chris Vigil; unanimous.
- To engage in Elk Creek IGA for Fire Prevention Services. Motion made by Marc Rosenberg; seconded by Kelly Lehman; unanimous.
- To adjourn the August 2023 Meeting. Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.