

INDIAN HILLS FIRE PROTECTION DISTRICT

4476 Parmalee Gulch Rd.

P.O. Box 750

Indian Hills, CO 80454

Phone: 303-697-4568

BOARD MEETING MINUTES

Wednesday, March 20, 2013

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

MEETING ATTENDED BY:

Fire Protection District Board Members: Paul Pettit — President; Marc Rosenberg — Secretary; Kelley Lehman — Treasurer; Ron Walton; Scott Kellar

Fire Department Members: Emery Carson — Chief; Bob Fager — EMS Captain; Aaron Ratke

Non-Members: Anita Fritz — Bookkeeper; Karen Nelson — Recording Secretary

Community Members: Bret Roller

MEETING CALLED TO ORDER AT: 19:06 Hrs.

MINUTES:

Mr. Rosenberg made a *motion* to waive the reading of the February Minutes, which was seconded by Mr. Kellar and passed unanimously.

Mr. Rosenberg made a *motion* to accept the February Minutes as written. Ms. Lehman seconded the motion, which passed unanimously.

FIRE WISE EFFORTS/SLASH COLLECTION PROPOSAL:

Mr. Roller shared that another Fire Wise meeting had been held a few days prior. He stated that community members were strongly in support of his slash collection proposal. Mr. Roller distributed further details about his services, including four proposed dates and annual pricing (\$26,800 plus overages). He also distributed a draft of a brochure that had been produced with the goal of educating community members about the Fire Wise efforts. Comments are welcome, he added. He said that the Board needs to make a decision whether to commit to his proposal.

Lengthy discussion followed about the proposed dates, location for the slash collection, liability issues, and financial considerations. The Board agreed to have further conversation and contact Ms. Nemer regarding liability concerns and the possibility of having the service

be free for residents while charging out-of-District residents a fee. Mr. Roller stated that he needed a decision from the Board within two weeks and noted that his fees would increase if the Board decided to hold fewer than four slash collections in 2013.

A distinction was also made about the difference between Fire Wise and the District. Fire Wise is a separate entity comprising education, canvassing, and the formation of work groups with the end goal of community fire mitigation. The District's role is in providing slash disposal services for residents.

After lengthy conversation, the Board agreed to contact other vendors for competitive bids on slash removal and further discuss the number and timing of slash collection dates before making a final decision.

TANKER UPDATE:

Discussion began with a summary of recent events involving Fire Trucks Plus. It was noted that Fire Trucks Plus had never paid Mack for the chassis, which was consequently being held on-site at Mack. Mr. Kellar stated that he believed there were two options:

- Pay Mack to buy the chassis at a cost of \$162,402.20 plus shipping and get bids to finish the build
- Start over with bids to build the truck from scratch

It was agreed that confirmation was needed that the chassis that Mack had in its possession matched the original specs. Mr. Carson shared that he was talking to four local vendors about finishing the truck. He also noted that the legal process had been started as a result of the breached contract.

Conversation turned to the changes occurring at Ms. Nemer's office. It was announced that Ms. Nemer is retiring, Ms. Retterer is no longer with the firm, and Ms. Tholen is on leave. Mr. Rosenberg shared that Ms. Nemer approves of the District purchasing the chassis from Mack since she believes that the funds can be recouped from Mr. Batista. It was noted that the cost of the chassis plus work to finish the build is \$255,000. Ms. Fritz said that the District would need to look into a lease for financing. Board members agreed to get bids on both building the truck from scratch and purchasing the chassis from Mack and then finishing the build before making a final decision.

The Board announced that it would schedule a Special Meeting in about two weeks to make final decisions regarding the truck and Mr. Roller's proposal.

EMT-P PROPOSAL:

Mr. Fager presented information to the Board asking for approval for the three volunteers who hold EMT-I certifications (he, Mr. Gagnier, and Mr. Ratke) to attend the St. Anthony's training that would transition them to an EMT-P (paramedic) certification. Mr. Fager explained that the EMT-I certification would be going away in a few years. The choice would be a step down to EMT-A or a step up to EMT-P. EMT-As are not permitted to do advanced cardiac care or administer pain medication and other drugs, he said. Mr. Fager also

said that the cost of the training is approximately \$4,000 per person (\$12,000 for all three). He added that he is applying for a scholarship to defray a portion of his tuition cost.

Lengthy discussion followed about where the money could come from in the budget. It was agreed that the Chief would hold a meeting outside of Board time to see if the money could be secured from other accounts.

TREASURER'S REPORT:

Financial Reports

Discussion moved to the financial reports. In light of several of the conversations that evening about purchases requiring significant financial investment, Ms. Fritz noted that the 2013 budget reflects that the District has already committed to spending more than it is bringing in. Conversation ensued about where monies might be cut or reallocated to meet District needs.

Discussion moved to checks. Regarding check #12032 to TEC of California for \$162,402.20, a decision was made to hold the payment to investigate further options for building the truck.

Mr. Rosenberg made a *motion* to approve checks #12018-12034, excepting check #12032, plus automated payments, credit card expenses, and bank fees. Mr. Walton seconded the motion, which passed unanimously.

DEPARTMENT/OFFICERS' REPORTS:

Fire Marshal — Randy Rudloff

Not present. No report submitted. Mr. Carson stated that the alarm system at the equestrian center is fixed. However, the facility still has other violations regarding permitting that have not been satisfactorily addressed. Mr. Carson said that he and Mr. Rudloff were staying on top of the issue.

Chief — Emery Carson

A report was distributed and various items were discussed. Mr. Carson began by announcing that Noble Excavating had been awarded the leach field job with a cost of \$12,500 not including electrical, which would be done by Mr. Frappaolo. Work is scheduled to start the following day, Mr. Carson said.

Mr. Carson stated that he had presented the grant to the EMTS Board earlier that day. An answer will be forthcoming in the next six weeks. Mr. Carson said that he was in the process of getting quotes from four vendors to build the tank, pump, and body for the tender. A vendor recommendation would be available by next month's Board meeting, he said.

Programming of truck radios would begin later in the week, Mr. Carson announced. He also stated that he had met with Mr. Reed from Jefferson County schools to discuss annexing a portion of Parmalee Elementary's property. It was agreed that Mr. Carson and Mr. Rosenberg would stake out the desired property in anticipation of a school board visit.

Mr. Carson concluded his report by summarizing the calls for the month, which totaled 11 to date.

Assistant Chief— Marc Rosenberg

Mr. Rosenberg briefed attendees about the upcoming Evergreen Fire Protection District recall election issues.

Fire Captain — Scott Case

Not present; no report submitted.

OLD BUSINESS:

Communications System

Mr. Pettit shared that there was too much snow on the ground presently to install a shed at the Mt. Lindo site. Installation had been rescheduled for April 3. A system upgrade can be performed then as well, he said. After the system upgrade, Mr. Pettit said that radio testing could occur.

Building Committee

Mr. Kellar stated that the RFP for design/build of a new station had been reviewed by Ms. Nemer and returned with recommendations. The committee would be making changes to prepare it to be sent out to vendors.

TANKER UPDATE/SPECIAL MEETING:

Conversation returned to the tanker and legal issues surrounding the breach of contract by Fire Trucks Plus. It was noted that Ms. Nemer had notified Mr. Batista of the breach of contract and asked for return of the District's funds. Board members agreed that it would be beneficial for Ms. Nemer to attend a Special Meeting to discuss how to move forward. Discussion followed about the various ways that Mr. Batista had perpetuated fraud over the past two years. Mr. Pettit agreed to contact Ms. Nemer about attending a Special Meeting.

Board members concurred that a Special Meeting needed to be held the first week of April to discuss the tanker as well as a decision regarding slash collection/disposal. Mr. Carson said that he would ask Mr. Gilbert to get bids that were competitive with Mr. Roller's proposal to help make a decision at the Special Meeting.

MEETING ADJOURNED AT: 21:37

There being no more business to discuss, Mr. Walton made a *motion* to adjourn the meeting, which was seconded by Mr. Rosenberg and passed unanimously.

President:

Secretary:

MOTIONS MADE AND PASSED:

- To waive the reading of the February Minutes. *Motion made by Mr. Rosenberg; seconded by Mr. Kellar; unanimous.*

- To accept the February Minutes as written. *Motion made by Mr. Rosenberg; seconded by Ms. Lehman; unanimous.*
- To approve checks #12018-12034, excepting check #12032, plus automated payments, credit card expenses, and bank fees. *Motion made by Mr. Rosenberg; seconded by Mr. Walton; unanimous.*
- To adjourn the meeting. *Motion made by Mr. Walton; seconded by Mr. Rosenberg; unanimous.*