



INDIAN HILLS FIRE PROTECTION DISTRICT FEE SCHEDULE

EFFECTIVE DATE: 20 APRIL 2025

In accordance with Colorado Revised Statutes Section 32-1-1001 (j)(I) the Indian Hills Fire Protection District (District) Board of Directors has adopted the below fee structure and as such these fees shall apply for provision of District services other than for responding to, combating, or extinguishing a fire occurring on taxable real or personal property, buildings, or facilities located within the fire protection district's jurisdictional boundaries:

FIRE CODE CONSTRUCTION DOCUMENT REVIEWS & CONSTRUCTION PERMITS

In order to ensure the effective and efficient enforcement of the Fire Protection District's adopted Fire Code the Indian Hills Fire Protection District (hereafter "the District") has secured the services of **TERP** consulting to serve as its Fire Code Official as prescribed by Section 103 of the International Fire Code.

To order to avoid assessing additional administrative costs and delay to applicants for fire code construction document review and construction permits the District is electing to utilize the provisions of the adopted International Fire Code (2018 edition) Section 104.7.2 Technical Assistance. Which states:

104.7.2 Technical assistance. To determine the acceptability of technologies, processes, products, facilities, materials and uses attending the design, operation or use of a building or premises subject to inspection by the fire code official, the fire code official is authorized to require the owner or owner's authorized agent to provide, without charge to the jurisdiction, a technical opinion and report. The opinion and report shall be prepared by a qualified engineer, specialist, laboratory or fire safety specialty organization acceptable to the fire code official and shall analyze the fire safety properties of the design, operation or use of the building or premises and the facilities and appurtenances situated thereon, to recommend necessary changes. The fire code official is authorized to require design submittals to be prepared by, and bear the stamp of, a registered design professional.

The District has approved **TERP** consulting as an acceptable fire protection engineering and consulting firm to conduct the review of project occurring within the jurisdiction of the District taking into consideration the District's code adoptions, District prevention and operational policies, vehicular access and suppression capabilities, and any special challenges presented by projects within the District. As such, applicants seeking construction document review and/or construction permits as prescribed by the IFC are directed to contract directly with **TERP** consulting for the provision of these fire code approvals and permits utilizing the District's negotiated hourly rates for **TERP** consulting's services.

Additional fee for cistern easement agreement legal review and approval by Fire District	Actual
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Attorney.	Cost
ADMINISTRATIVE REVIEWS & LETTERS	
Hourly fee for fire code or other fire department consultation outside of other provisions of this fee schedule.	\$250 per hour
Additional plan reviews required by changes, additions or revisions to previously issued permits (minimum one hour)	\$250 per hour
Insurance Company letters. (minimum one hour)	\$250 per hour
General Administrative Fee (minimum one hour)	\$250 per hour
Trip Charge for out of district travel to and from inspections (per hour)	\$250 per hour
Fire Marshal Review of Alternative Materials and Methods Request (minimum one hour)	\$250 per hour
Fire Marshal Review of Technical Assistance Request (minimum one hour)	\$250 per hour
Fire Marshal Review of Code Modification Request (minimum one hour)	\$250 per hour
Fire Code Board Appeal	\$500.00

MAINTENANCE INSPECTION & STANDBY RELATED FEES	
Commercial Occupancy Inspection (other than Short Term Rental) - Up to One Annually	No Charge
Short Term Rental Occupancy Inspection - Up to One Annually	\$250
Re-inspection fees (minimum one hour per visit)	\$250 per hour
Additional inspections required by changes, additions or revisions to previously issued permits (minimum one hour per visit)	\$250 per hour
Investigation inspection fee (work commencing before permit issuance)	\$500.00
Investigation inspection fee (removal of Stop Work Order)	\$500.00
Firewatch, standby firefighters and/or emergency medical personnel and apparatus as required by the <i>fire chief</i>	CRRF RATES

OPERATIONAL PERMIT AND TEMPORARY USE PERMIT FEES	
<i>Temporary use permit fees include one plan review and one inspection conducted during normal business hours. Expedited plan reviews, additional inspections, inspections outside normal business hours, firewatch personnel, standby personnel and apparatus are additional.</i>	
Fire Code Mandated Operational Permits	\$500.00
Annual Re-inspection fees (minimum one hour)	\$250 per hour
Additional inspections required by changes, additions or revisions to previously issued permits (minimum one hour)	\$250 per hour
Temporary Use - Consumer Fireworks Retail Sales - 30 Days	\$1500.00
Temporary Use - Consumer Fireworks Wholesale Distribution and/or Storage - 30 Days	\$3000.00
Firewatch, standby firefighters and/or emergency medical personnel and apparatus as required by the <i>fire chief</i>	CRRF RATES

EMERGENCY FIRE ALARM RESPONSE FEES	
<i>NOTE: The emergency fire alarm response fee is for response to fire alarms where the inspection or investigation of the fire alarm reveals that the fire alarm was caused by a system malfunction due to: improper system maintenance, improper system installation due to changes in building or facility use after system acceptance, or by improper action or coordination by the</i>	

<i>alarm monitoring center and fire alarm installation/maintenance or testing company or their representative. For multiple building facilities, the fee schedule is applicable to each individual fire alarm panel whether monitored or not.</i>	
First 2 alarms per calendar year.	No Charge
3 rd alarm per calendar year.	\$200.00
Each additional alarm per calendar year progressively increases at \$200.00 increments for each additional fire alarm.	\$200.00 x alarm #
Construction related emergency fire alarm response fee. <i>(improper protection of fire alarm system from construction or remodel activity)</i>	\$200.00
ILLEGAL BURN INVESTIGATION FEES	
Investigation of fires contained to the item of origin caused by burning without a permit, burning with a permit during burn season and failing to call Dispatch, burning with a permit during non-burn times, burning during a fire ban or other restrictions, or violations of the permit conditions.	\$1,000.00
Investigation of wildland or structure fire extending beyond the item of origin caused by an illegal burn.	\$2,000.00 + 250.00 Per Hour Per Investigator
FIRE CODE VIOLATIONS	
Violation of the Fire Code (\$250.00 per violation, per day) Each day in which a violation occurs, after due notice has been served, shall constitute a separate offense.	\$250.00 Per Day

Fee payment. All fees are to be paid by applicant, developer or contractor upon completion of plan reviews, prior to issuance of a permit, occupancy of the permitted location, and within 30 days of being presented the invoice by the District.

Additional plan review fees. When submittal documents are incomplete or changed so as to require additional plan reviews, or when an additional plan review is required, an additional plan review fee may be charged.

Re-inspection fees. A re-inspection fee may be assessed for each inspection or re-inspection when such portion of work for which inspection is called is not complete or when required corrections are not made. Re-inspection fees may be assessed when the inspection record card is not posted or otherwise available on the work site, when the *approved construction documents* are not readily available to the inspector, for failure to provide access on the date for which inspection is requested, for deviating from *construction documents* requiring the approval of the *fire code official* or for failure to post a readily visible address. To obtain a re-inspection, the applicant shall request a re-inspection and pay the re-inspection fee in advance. In instances where re-inspection fees have been assessed, no additional inspection of the work shall be performed until the required fees have been paid.

Fee refund application. The *fire chief* may authorize the refunding of any fee paid hereunder that was erroneously paid or collected upon receipt of a completed Refund Request Form filed by the original permittee not later than sixty (60) days after the date of the fee payment. Applicants shall use the Refund Request Form provided by Indian Hills Fire Protection District for all fee refund requests.

Fee waivers. The fire chief may authorize the waiver of fees for operational permits issued to non-profit organizations. All other request for Fee Modification must be submitted in writing to the Indian Hills Fire Protection District Board of Directors for consideration no later than 7 days prior to the next regularly scheduled board meeting.