

INDIAN HILLS FIRE PROTECTION DISTRICT

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BOARD MEETING MINUTES

Wednesday, June 22, 2016

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

MEETING ATTENDED BY:

Fire Protection District Board Members: Scott Kellar — President; Marc Rosenberg — Secretary; Ron Walton

Fire Department Members: Emery Carson — Chief

Non-Members: Anita Fritz — Bookkeeper; Karen Nelson — Recording Secretary

Absent: Kelley Lehman (excused); Paul Pettit (excused)

MEETING CALLED TO ORDER AT: 19:07 Hrs.

INTRODUCTIONS AND ANNOUNCEMENTS:

It was noted that both Mr. Pettit and Ms. Lehman were absent.

BOARD OFFICER APPOINTMENTS:

Mr. Rosenberg made a *motion* to delay the election of officers until the next month's Board meeting. Mr. Walton seconded the motion, which passed unanimously.

MAY MINUTES:

Mr. Rosenberg made a *motion* to waive the reading of the May Minutes, which was seconded by Mr. Walton and passed unanimously.

Mr. Rosenberg made a *motion* to accept the May Minutes as written. Mr. Walton seconded the motion, which passed unanimously.

TREASURER'S REPORT:

Monthly Financial Reports

District expenses are at 31% as of the end of May. In Checks, Ms. Fritz announced that checks #12866-12867 were voided due to a misprint. It was agreed that a new line item will need to be added next year for uniform cleaning expenses. In addition, the following check was added:

#12888 to QDS for \$1,256.00 for radio site maintenance

Mr. Walton made a *motion* to approve checks #12868-12888, plus automated payments, credit card expenses, and bank fees. Mr. Rosenberg seconded the motion, which passed unanimously.

Truck Lease Payoff

Lengthy conversation occurred regarding the possibility of paying off the existing truck lease with money in the reserves. Discussion included the consequences of doing so and the amount required for the payoff (roughly \$134,000). It was noted that an early payoff will save the District some \$5,000. Also, it was noted that if an early payoff is made, the 2016 budget will probably need to be modified as a result. After lengthy discourse, it was agreed that Mr. Kellar would contact the attorney for advice and Ms. Fritz would investigate the restrictions surrounding the District's reserve accounts and the lease stipulations.

It was also agreed that discussion regarding paying off the truck lease would be revisited at the end of the meeting.

DEPARTMENT/OFFICERS' REPORTS:

Fire Marshal — Randy Rudloff

Not present. Brief discussion occurred regarding the installation of a new gate at the Falcon Wing subdivision and a residential property in the District that is transitioning from residential to commercial to be an equestrian facility.

Chief — Emery Carson

Mr. Carson distributed a report and began by saying that a water meter in the center bay of the station may need to be replaced as it has been nonfunctioning for some time. It was noted that retail cost is \$1,200, but Mr. Rosenberg may be able to procure one second hand at a more reasonable price.

Next, Mr. Carson shared that he had met with the executive director of Jeffcom about call pricing, having a dedicated mountain dispatcher, and the JCECA's funding commitment. He circulated a handout detailing potential fees, which would be approximately \$43 per call. Current cost is \$36.57 to Evergreen dispatch.

Hose and ladder testing was completed on June 14 with only three sections of bad hose noted, Mr. Carson said. In addition, he announced that the department had received the EMTS grant for a new CPR mannequin. No money will be required from the District, he added. The mannequin will be ordered once the purchase order is received from the state, he added.

Mr. Carson announced that a revised copy of the auto-aid agreement with Inter-Canyon is back with changes from their attorney. Since changes were made, Mr. Kellar suggested that it be forwarded to the district's attorney for a final review.

Regarding the study session held on June 13 to discuss the station renovation, Mr. Carson said that the first item to be investigated is the septic replacement.

Mr. Carson concluded his report by summarizing the calls for the month, which total 28 to date and 134 year to date.

Assistant Chief — Marc Rosenberg

Mr. Rosenberg stated that he had nothing to report.

Fire Captain — Scott Case

Not present.

EMS Captain — Bob Fager

Not present. Mr. Carson noted that Mr. Fager starts school to transition from an EMT-i to an EMT-P later in the month.

OLD BUSINESS:

Station Renovation

It was noted that a study session had been held and Mr. Carson is gathering information.

Jeffcom Update

It was noted that the topic was covered in the Chief's Report.

[Mr. Pettit arrives]

NEW BUSINESS:

Attorney Considerations

Mr. Kellar shared that he had received correspondence from Mr. Dickhoner suggesting that he could continue to serve as the District's attorney with his new firm. After conversation, it was agreed that Mr. Kellar would request a statement of fees to be reviewed before making a decision.

Truck Lease Payoff (continued)

Further discussion occurred regarding potentially paying off the truck lease. Mr. Pettit was briefed on earlier conversation. Mr. Kellar reiterated the need to discuss with the attorney any statute requirements regarding modifying the budget prior to paying off the lease.

Mr. Rosenberg made a *motion* to pay off the truck lease contingent upon information received from the attorney and the bank. Mr. Walton seconded the motion, which passed unanimously.

ADJOURNED AT: 20:38

There being no more business to discuss, Mr. Walton made a *motion* to adjourn the meeting. Mr. Rosenberg seconded the motion, which passed unanimously.

President:

Secretary:

MOTIONS MADE AND PASSED:

- To delay the election of officers until the next month's Board meeting. *Motion made by Mr. Rosenberg; seconded by Mr. Walton; unanimous.*
- To waive the reading of the May Minutes. *Motion made by Mr. Rosenberg; seconded by Mr. Walton; unanimous.*
- To accept the May Minutes as written. *Motion made by Mr. Rosenberg; seconded by Mr. Walton; unanimous.*
- To approve checks #12868-12888, plus automated payments, credit card expenses, and bank fees. *Motion made by Mr. Walton; seconded by Mr. Rosenberg; unanimous.*
- To pay off the truck lease contingent upon information received from the attorney and the bank. *Motion made by Mr. Rosenberg; seconded by Mr. Walton; unanimous.*
- To adjourn the meeting. *Motion made by Mr. Walton; seconded by Mr. Rosenberg; unanimous.*