

INDIAN HILLS FIRE PROTECTION DISTRICT

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BOARD MEETING MINUTES

Wednesday January 24, 2018

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

MEETING ATTENDED BY:

Fire Protection District Board Members: Scott Kellar — President, Marc Rosenberg - Treasurer, Paul Pettit — Secretary, Kelley Lehman, Ron Walton

Fire Department Members: Emery Carson — Chief

Non-Members: Anita Fritz — Bookkeeper, Dixie Miller— Recording Secretary

Community Members: Debra Swearington, *Canyon Courier*, Steve Hosie

MEETING CALLED TO ORDER AT: 19:13 Hrs.

INTRODUCTIONS AND ANNOUNCEMENTS:

Mr. Kellar called for introductions around the table.

PREVIOUS MONTHLY MINUTES:

Mr. Rosenberg made a *motion* to waive the reading of the December Minutes, which was seconded by Mr. Pettit and passed unanimously.

Mr. Rosenberg made a *motion* to accept the December Minutes as amended. Mr. Pettit seconded the motion, which passed unanimously.

TREASURER'S REPORT:

Monthly Financial Reports

District expenses are at 82% as of the end of December. Conversation occurred regarding several accounts that are already at or near annual budgeted amounts, including Computer Repair (account #5220), Fire Marshall expense (account#5740), Miscellaneous Professional Fees (account #5750), Dry Cleaning Expense (account #6011), EMS Supplies (account #6045), Fuel & Apparatus Repair and Maintenance (account #6310&6320) and Communication Expense (account #6400).

Ambulance income is above expected for the year. Minimal conversation occurred regarding the monthly checks and credit card expenses.

Mr. Rosenberg made a *motion* to approve checks #13262-13291, plus automated payments, credit card expenses, and bank fees. Mr. Pettit seconded the motion, which passed unanimously.

DEPARTMENT/OFFICERS' REPORTS:

Fire Marshal — Randy Rudloff

In October Sit-in-bull owner Paul George was given 90 days to install hood and suppression system thus December 29th was the end of 90 days. Mr. Rudloff has been working with Mr. George on options for a full install would be \$60K. After working through ideas, Mr. George will install an Ansul hood suppression system, remove 10 burners on stove converting to just an oven, use air fryers, and crockpots. This will meet the criteria of the requirements by the county. Could be done by January 31st. The board decided to not take any action on missing the deadline at this time as discussed in December if missed the due date.

Mr. Rudloff discussed the resolution meeting for all county fire marshalls in February for 2018. Mr. Kellar asked that the resolution be brought to the board meeting once the significant changes have been decided.

Mr. Rudloff discussed the increase in his time during the past year and the need to increase the budget for 2018. He is spending more time doing mitigation and reviews along with more public need due to insurance reviews.

The Parmalee Fire Protection Program date has been set for October 2018 already.

Chief — Emery Carson

JCMARS agreement is in review and to be approved at the February board meeting.

Robin Casanova passed his Paramedic practical and written test, we now have three paramedics.

The single channel equipment has been installed at Mt. Lindo. It has been wired into Kenwood repeater and tested by QDS to Evergreen Dispatch link. There has been an inspection by NRC and Pericle to review the install. Guide wires will be tensioned on January 26th. The antenna will be installed in a few weeks.

Total calls for December were 33 with the year of 2017 ending in total of 316. Mr. Carson stated that there are already 19 calls for the January 2018.

Assistant Chief — Marc Rosenberg

Present.

Fire Captain — Scott Case

Not present.

EMS Captain — Bob Fager

Not present.

OLD BUSINESS:

Long-Term Planning (Capital Assets/Apparatus)

Meeting scheduled for February 22nd at 18:00 (6pm).

NEW BUSINESS:

Ambulance Billing

Ms. Miller brought a grid of current cost break downs by surrounding fire departments. She and Chief Emery are researching/interviewing billing companies. By next meeting all the data and research need to be evaluated.

DEO/Election Resolution

It was decided that possibly we need to use the same group as before, an outside party, to run our election. Mr. Kellar is going to call who we used before and report back to the board. The DEO and resolution need to be decided on by February 22nd.

Gallagher Impact

Mr. Kellar discussed the future impact of funds that we get to support our department. Last year the legislature did nothing, so watching closely to any changes or movement on this subject.

ADJOURNED AT: 20:35

There being no more business to discuss, Mr. Rosenberg made a *motion* to adjourn the meeting. Ms. Lehman seconded the motion, which passed unanimously.

President:

Secretary:

MOTIONS MADE AND PASSED:

- To waive the reading of the December Minutes. *Motion made by Mr. Rosenberg; seconded by Mr. Pettit; unanimous.*
- To accept the November Minutes as amended. *Motion made by Mr. Rosenberg; seconded by Mr. Pettit; unanimous.*
- To approve *Motion made by Mr. Rosenberg; seconded by Mr. Pettit; unanimous.*
- To adjourn the meeting. *Motion made by Mr. Rosenberg; seconded by Ms. Lehman; unanimous*