

INDIAN HILLS FIRE PROTECTION DISTRICT

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P.O. Box 750
Indian Hills, CO 80454
Phone: 303-697-4568

BOARD MEETING MINUTES

Wednesday, January 27, 2021

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

ATTENDEES (tele-conference):

Fire Protection District Board Members: Scott Kellar - President, Marc Rosenberg - Treasurer, Chris Vigil – Secretary, Scott Ryplewski (excused absence), Kelley Lehman

Fire Department Members: Mark Forgy - Chief, Tom Henery - Fire Lt. EMT-P, Robin Casanova – EMT-P, T.J. Foreman – Prob, Amy Freeman - Prob

Non-Members: Angel Dee Manning - Recording Secretary, Anita Fritz - Bookkeeper

Community Members:

MEETING CALLED TO ORDER: 19:02

The meeting was called to order by President Scott Kellar at 19:02 hours.

INTRODUCTIONS:

President Kellar welcomed everyone to the meeting.

APPROVAL OF THE AGENDA:

President Kellar called for any additions or suggested changes and there were neither.

PUBLIC COMMENTS:

There were no public comments.

PREVIOUS MINUTES:

Treasurer Marc Rosenberg made a *motion* to waive the reading of the December 9, 2020 Meeting Minutes, which was seconded by Secretary Chris Vigil and passed unanimously.

Director Kelley Lehman made a *motion* to accept the December 9, 2020 Meeting Minutes as amended. Director Rosenberg seconded the motion, which passed unanimously.

TREASURER'S REPORT:

Monthly Financial Reports

Director Marc Rosenberg reviewed the financials with the Board.

After reviewing the financials for period ending December 31, 2020, Director Vigil made a *motion* to approve December checks #14038 - #14076 plus automated payments, credit card expenses, bank fees. Director Lehman seconded the motion, which passed unanimously. Due to early December meeting, it was decided to have an interim payment of expenses before the January meeting. These interim payments were approved by email and are also included in the above motion for approval.

DEPARTMENT/OFFICERS' REPORTS:

District Updates – Fire Marshal

The activity report for Fire Marshal Services shows no active services to report for January 2021. Chief Forgy informed the board of a request from an Indian Hills resident regarding the disposal of an old cabin on property, as a proposal to the department to burn it down for training purposes. Chief Forgy stated he is communicating with the Fire Marshal with matters such as safety, possible asbestos and/or lead paint, and the inquiries of other concerned residents.

Chiefs Report

Chief — Mark Forgy

Chief Mark Forgy reported to the board of a down payment on a Type 3 Wildland Engine that meets all the essential requirements. Marc Rosenberg and Tom Henery will be flying out to Sacramento next week to inspect it and drive it home. The chief then reported that the district received and trained on the new monitors (Tempus Pro) and we are waiting on new mounts so we can put them in the ambulances. He then stated that the district received and trained with the new ROSC-U CPR device, which is now on Medic 386. Chief Forgy reported that Medic 386 is back in service after a warranty repair that took it out of service for about three weeks. He then updated the board on the new station lighting project - Voltking Electric came in last year at \$5,687, but unfortunately, we had to divert that money to a new furnace and hot water heater. He then mentioned that he would like to do the lighting project this year if possible. A discussion ensued and the board requested of the Chief to get new quotes to include new lighting on the outside of the station as well. He then mentioned that the new engine hunt took away time from completing the new reserve member policy and he hopes to have that completed in February. The Chief reported to the board we received pay the Cameron Peak and Pine Gulch fires and the district made about \$21,000 on these two assignments. Chief Forgy brought his report to a close by informing the board of 14 December calls: 9 Medicals, 1 False Alarm, 1 MVA, 1 LE Assist, 2 Dispatched and cancelled en route. He reported a total of 178 calls for year 2020 compared to 247 calls in 2019. He then stated 70 of the 247 in 2019 were cancelled en route compared to only 13 in 2020. This is because the district stopped running auto-aid with Inter-canyon during weekday daytime calls.

Pertaining to the Chief's report, President Kellar instituted an item for discussion regarding the delivery of the new Type 3 Wildland Engine. President Kellar stated the cost to ship the truck would be \$2500 - \$3500. Two members, one with a CDL, have volunteered to fly to California and drive the truck back. A board discussion followed about per diem for their expenses and efforts.

Officers' Reports

Assistant Chief — Marc Rosenberg

Assistant Chief, Marc Rosenberg, reported on 341 leaking water and stated the plumbing is failing. He then commended Fire Lt. Tom Henery doing a lot of training on weekends. He reported to the board he is pleased with the illumination of the new LED light on 341 and stated it is much better than the halogen.

Fire Captain — Mike Fassula

Not present.

EMS Captain — Bob Fager

Not present.

OLD BUSINESS:

COVID Disaster Emergency Declaration

President Kellar stated that the Emergency Declaration is still in effect until the board decides to lift it. Mr. Kellar advised that action is needed to lift the declaration. It was decided to leave the declaration in place for another 30 days with no modifications and revisit at next month's board meeting.

Disposal of Utility 366 and Ambulance 385

After a brief board discussion, it was decided that auction is the best way to dispose of the vehicles.

Station Lighting

Previously covered in Chief's report.

Collection Agency Contract

The contract is under legal review and President Kellar mentioned a lot of redlining. We may have to explore other avenues for ambulance transports that are uncollectable.

Cooperative Efforts Feasibility Study

Elk Creek and Intercanyon are optimizing operation of the 285 corridor.

CMS Reporting

Due to Covid19 the 2020 CMS data collection, for which our district was chosen, has been postponed to 2021.

NEW BUSINESS:

Covid Relief Fund Extension

The office manager reported to the board on the Coronavirus Relief Fund Program (CVRP) for which the our fire district was originally allocated \$37,500 for expenses related to Covid under the CARES Act. The district has already received \$13,088.09 for Covid-related expenses as of 9/30/20 and has another \$11,890.72 reported as of 12/31/20 to be reimbursed. The state requested a de-obligation of funds unforeseen to be utilized for reallocation to other districts with Covid-related expenses and our district de-obligated \$9,322 of the \$37,500 back to the state. After the de-obligation, the Consolidated Appropriations Act extended the spending deadline from December 31, 2020 to December 31, 2021. The office manager will contact the grants administrator to see if it is possible to get the funds back that the district de-obligated and report the outcome to the board.

FPPA Actuarial Evaluation

Fire Lt., Tom Henery, reviewed with the board the actuarial evaluation including pension contributions and expenses. Lt. Henery stated the plan is currently distributing around \$3,200 a month from the pension fund for volunteer retirees which is roughly \$38,000 a year. It was previously approved at the budget hearing to increase the district's contribution to \$24,000. Lt. Henery thinks the increase in the contribution, along with the state match, will help to ensure the pension fund's sustainment for future retirees.

2021 Board Meeting Schedule

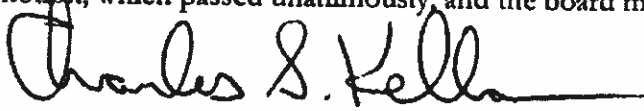
The Board of Directors reviewed the proposed meeting schedule for 2021 and made changes to the Pension Board meeting dates from April/November to February/August. Director Rosenberg made the *motion* to approve the 2021 Board Meeting Schedule with amendments, and Director Vigil

seconded the motion, which passed unanimously. The approved 2021 Board Meeting Schedule will be posted on the district website, the bulletin board at the firehouse, and in the fire district's designated area inside the post office.

ADJOURNED: 20:38

Director Rosenberg made the *motion* to adjourn the December board meeting and Director Lehman seconded the motion, which passed unanimously, and the board meeting adjourned at 20:12.

President:



Secretary:



MOTIONS MADE AND PASSED:

- To waive the reading of the December 2020 Meeting Minutes. Motion made by Marc Rosenberg; seconded by Chris Vigil; unanimous.
- To accept the December 2020 Minutes as presented. Motion made by Kelley Lehman; seconded by Marc Rosenberg; unanimous.
- To approve financials. Motion made by Chris Vigil; seconded by Kelley Lehman; unanimous.
- To approve the 2021 Board Meeting Schedule with changes. Motion made by Marc Rosenberg; seconded by Chris Vigil; unanimous.
- To adjourn the meeting. Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.