

INDIAN HILLS FIRE PROTECTION DISTRICT

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BOARD MEETING MINUTES

Wednesday, November 18, 2020

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

ATTENDEES *(tele-conference):*

Fire Protection District Board Members: Scott Kellar — President, Marc Rosenberg -Treasurer, Chris Vigil – Secretary (excused absence), Scott Ryplewski (excused absence), Kelley Lehman

Fire Department Members: Mark Forgy — Chief, Luke Boldman

Non-Members: Angel Dee Manning— Recording Secretary, Anita Fritz - Bookkeeper

Community Members: Bill Thaemert

MEETING CALLED TO ORDER: 19:27

The meeting was called to order by President Scott Kellar at 19:27 hours.

INTRODUCTIONS:

President Kellar welcomed everyone to the meeting.

APPROVAL OF THE AGENDA:

President Kellar called for any additions or suggested changes and there were neither.

PUBLIC COMMENTS:

There were no public comments.

PREVIOUS MINUTES:

Director Marc Rosenberg made a *motion* to waive the reading of the October 28, 2020 Meeting Minutes, which was seconded by Director Kelley Lehman and passed unanimously.

Director Lehman made a *motion* to accept the October 28, 2020 Meeting Minutes as written.

Director Rosenberg seconded the motion, which passed unanimously.

TREASURER'S REPORT:

Monthly Financial Reports

Director Marc Rosenberg reviewed the financials with the Board.

After reviewing the financials for period ending October 31, 2020, Director Lehman made a *motion* to approve October checks #14001 - 14016 plus automated payments, credit card expenses, bank fees. Director Rosenberg seconded the motion, which passed unanimously.

The auditor engagement letter will be signed at the December 9, 2020 board meeting.

DEPARTMENT/OFFICERS' REPORTS:

District Updates – Fire Marshal

No updates reported

Chief's Report

Chief — Mark Forgy

Chief Forgy reported to the board on two new probationary members, TJ Foreman and Penny Gillette, who are interested in the Conifer Fire Academy. He then mentioned Luke Boldman, who has already completed his EMT-B this year, is interested in Red Rocks Academy. Chief announced a recruit, Ben Copithorn, who already has his Firefighter 1 and EMT, and Amy Freeman and Adam Morrow are doing great in Evergreen Fire Academy. Chief Forgy informed the board of a good candidate for 349 replacement in Utah on which he will be following up. Chief Forgy then reported that he reached out to SVI for a rebuild on 341 in April or May and should hear back from them later this week. October calls include: 1 Citizen Assist, 8 MVAs, 1 Park Rescue (mutual aid), 6 Medical calls, 1 Camper electrical fire, 1 False alarm, 2 Cancelled enroute, totaling 20 calls for October including 7 transports, 160 year to date with 51 transports on the year.

Officers' Reports

Assistant Chief — Marc Rosenberg

Nothing to report

Fire Captain — Mike Fassula

Not present.

EMS Captain — Bob Fager

Not present.

OLD BUSINESS:

COVID Disaster Emergency Declaration

President Kellar stated that the Emergency Declaration is still in effect until the board decides to lift it. Mr. Kellar advised that action is needed to lift the declaration. It was decided to leave the declaration in place for another 30 days with no modifications and revisit at next month's board meeting.

Building Siding Update

New siding construction will begin next week, starting with demo and removal of old shed.

Creating Member Reserve Status

Chief will work on drafting something to send to legal.

Fire District Collaboration and Merger Initiative

The board decided to support Elk Creek and Inter-Canyon analysis of service provision analytics which will generate a report that identifies the pros and cons and gaps to fill. After further discussion, Director Marc Rosenberg made the *motion* to participate in the collaboration analysis with costs up to \$6,000. Director Kelley Lehman seconded the motion, which passed unanimously.

Community Wildfire Protection Plan (CWPP)

After board discussion, it was decided that it may be more useful to gather information towards CWPP, but wait on the collaboration project to see where the district needs to go from there.

Creating Member Reserve Status

Chief Forgy discussed creating a reserve member status and maybe updating the relative training requirements. The board requested a mock-up for review for possible employee handbook modification.

Replacement of Engine 349 and Repair of Engine 341

Previously covered in Chief's report.

Upcoming Board Meeting Dates

The board will meet December 9, early December meeting to timely submit the 2021 budget.

NEW BUSINESS:

Station Lighting

Chief Forgy reported on lighting bids for the fire station. Discussion ensued and the following motion was made by Director Marc Rosenberg, to allow up to \$9,000 for replacement of lights in the station with LED lighting. Director Kelley Lehman seconded the motion, which passed unanimously.

ADJOURNED: 20:12

Director Rosenberg made the *motion* to adjourn the November board meeting and Director Lehman seconded the motion, which passed unanimously, and the board meeting adjourned at 20:12.

President: *Charles S. Kellar*

Secretary: *Chris Vigil*

MOTIONS MADE AND PASSED:

- To waive the reading of the October 2020 Meeting Minutes. Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.
- To accept the October 2020 Minutes as presented. Motion made by Kelley Lehman; seconded by Marc Rosenberg; unanimous.
- To approve financials. Motion made by Kelley Lehman; seconded by Marc Rosenberg; unanimous.
- To participate in collaboration analysis. Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.
- To replace station lighting with LED lighting. Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.
- To adjourn the meeting. Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.