

INDIAN HILLS FIRE PROTECTION DISTRICT

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BOARD MEETING MINUTES

Wednesday, March 30, 2022

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

ATTENDEES:

Fire Protection District Board Members: Scott Kellar – President (*excused absence*), Chris Vigil – Secretary, Marc Rosenberg -Treasurer, Scott Ryplewski, Kelley Lehman

Fire Department Members: Mark Forgy – Chief, Mike Fassula – Fire Captain, Tom Henery – Fire Lt., Joe Mellberg – IH Volunteer

Non-Members: Anita Fritz – District Accountant; Angel Dee Manning - Recording Secretary

Other Attendees: Ron Matson – IH resident

MEETING CALLED TO ORDER: 19:02

The meeting was called to order by Treasurer Marc Rosenberg at 19:02 hours.

INTRODUCTIONS:

Director Rosenberg welcomed everyone to the meeting and requested round-table introductions of all in attendance.

APPROVAL OF THE AGENDA:

Director Rosenberg called for any additions or suggested changes to the Agenda and it was suggested to move the District Consolidation Update from Old Business to be covered after Public Comments.

PUBLIC COMMENTS:

Ron Matson, Indian Hills resident, brought attention to a link on the fire district website under history. This link is to an Indian Hills Community website, however, the website that is linked is a privately owned site. The fire district will reach out to IT support for assistance in making sure it is removed.

PREVIOUS MINUTES:

Director Scott Ryplewski made a *motion* to waive the reading of the February 2022 Meeting Minutes, which was seconded by Secretary Chris Vigil and passed unanimously.

Director Ryplewski made a *motion* to accept the February Minutes as written. Director Kelley Lehman seconded the motion, which passed unanimously.

TREASURER'S REPORT:

Monthly Financial Reports

Treasurer Marc Rosenberg reviewed the financial report with the board.

After reviewing the financials for February 2022, Director Vigil made a *motion* to approve checks #14347-14366, plus automated payments, credit card expenses, bank fees. Director Scott Ryplewski seconded the motion, which passed unanimously.

DEPARTMENT/OFFICERS' REPORTS:

District Updates – Fire Marshal

Chief Forgy reviewed the Fire Marshal Services Activity Report which included a site visit for a new build on Seminole Road and an inspection at St. Annes Camp. The invoice for these services will be placed in line for payment.

Chiefs Report

Chief — Mark Forgy

Engine 341 is in Fort Collins at SVI getting repairs to the bumper after it was run into on 285 in February. It should be back in service by next week if not sooner. The department ordered a new topper for 351. Paramedic school is still going strong for the chief, and he will be going to cadaver lab tomorrow! Chief Mark Forgy and Fire Captain Mike Fassula had a video conference update and work meeting with Ember Alliance last week and have another one planned next week. We've seen some of the early mapping for forecasts and now we are gathering more information about evacuation congestion points along with points of contact for public outreach. Jackie Kniss and the Boots crew are moving along on the planning for the awards banquet.

Calls for February: 2- assist invalid, 2-dispatched and cancelled en route, 6-Medicals, 3-false alarm, 2- MVAs, 1-UTL. 16 total for February and 38 on the year.

Officers' Reports

Assistant Chief — Marc Rosenberg

Director Rosenberg will cover the merger meeting in Old Business.

Fire Captain — Mike Fassula

Fire Captain, Mike Fassula, shared with the board his notes from the IWUI meeting he attended and highlighted discussions on Chapter 2, Section 4 and 6 regarding provisions to defensible space and roadway access. He then discussed no code enforcement authority.

EMS Captain — Bob Fager

Not present.

OLD BUSINESS:

District Consolidation Updates

Fire Lt. Tom Henery reviewed his minutes from the District Consolidation meeting he attended. His notes are attached to and made a part of these minutes.

CWPP Project Updates

Previously covered in Chief's report.

Audit Exemption Request (Action Item)

District Accountant, Anita Fritz, reviewed the Resolution 2022-1 Resolution Approving and Exemption from Audit for Fiscal Year 2021. After brief discussion, Director Ryplewski made a *motion* to approve the Resolution and Director Secretary Vigil seconded the *motion*, which passed unanimously. The Long Form Application for Exemption was passed around for directors' signatures to be submitted to the state by March 31st. The office manager will file it in due time electronically and follow up with the original to the State Auditor's office.

Awards Banquet Updates

Previously covered in Chief's report.

NEW BUSINESS:

Pension Board Meeting Rescheduled

The pension board meeting has been rescheduled for 6:30 pm, April 27, 2022 and will take place prior to the regularly scheduled fire board meeting.

ADJOURNED: 20:39

Director Rosenberg made the *motion* to adjourn the March 2022 IHFPD Board Meeting and Director Ryplewski seconded the *motion*, which passed unanimously, and the board meeting adjourned at 20:39.

President:

Charles S. Keller

Secretary:

Chris Vigil



MOTIONS MADE AND PASSED:

- To waive the reading of the February 2022 Meeting Minutes. Motion made by Scott Ryplewski, seconded by Chris Vigil; unanimous.
- To accept the February 2022 Minutes as presented. Motion made by Scott Ryplewski; seconded by Kelley Lehman; unanimous.
- To approve financials. Motion made by Chris Vigil; seconded by Scott Ryplewski; unanimous.
- To approve 2022-1 Resolution Approving an Exemption from Audit for Fiscal Year 2021. Motion made by Scott Ryplewski; seconded by Chris Vigil; unanimous.
- To adjourn the meeting. Motion made by Marc Rosenberg; seconded by Scott Ryplewski; unanimous.