

INDIAN HILLS FIRE PROTECTION DISTRICT

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BOARD MEETING MINUTES

Wednesday, June 28, 2017

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

MEETING ATTENDED BY:

Fire Protection District Board Members: Scott Kellar — President, Marc Rosenberg — Treasurer, Paul Pettit — Secretary, Ron Walton

Fire Department Members: Emery Carson — Chief, Michael Mayer — Probationary Member

Non-Members: Anita Fritz — Bookkeeper, Karen Nelson — Recording Secretary

Community Members: Debra Swearington, *Canyon Courier*

Absent: Kelley Lehman (excused)

MEETING CALLED TO ORDER AT: 19:04 Hrs.

MAY MINUTES:

Mr. Rosenberg made a *motion* to waive the reading of the May Minutes, which was seconded by Mr. Walton and passed unanimously.

Mr. Rosenberg made a *motion* to accept the May Minutes as written. Mr. Walton seconded the motion, which passed unanimously.

TREASURER'S REPORT:

Monthly Financial Reports

It was noted that the monthly financial reports were not ready for review but that the checks should be ready for signing by the conclusion of the meeting.

DEPARTMENT/OFFICERS' REPORTS:

Fire Marshal — Randy Rudloff

Not present.

Chief — Emery Carson

Mr. Carson distributed his report and began by saying that he had attended an ISO seminar the day prior, which he found to be very informative. He shared that the District will be going through an ISO audit later this year, which will result in a rating that will help determine home insurance rates for District residents. Mr. Carson further explained that the

audit would look at statistics related to call response, equipment, training requirements, and hydrant testing in order to come up with the rating.

Next, Mr. Carson stated that he had passed his National Registry EMT test. He added that Mr. Forgy and Ms. Sowa had also passed their tests.

With the 4th of July approaching, Mr. Carson said that help would be appreciated in cleaning up the kitchen after the pancake breakfast.

In other news, Mr. Carson said that steps have been installed at the Mt. Lindo radio shed, and the light on the helipad has been repaired. Also, funding for the single-channel dispatch has been secured, and work has begun to complete the project.

Mr. Carson shared that the mountain chiefs' meeting was held the previous week at our station. The meeting included discussion of the Jeffcom Customer Agreement. In addition, Mr. Carson said that he had attended an SDA regional training in early June.

Mr. Carson concluded his report by summarizing the calls for the month, which total 23 to date and 160 year to date.

Assistant Chief — Marc Rosenberg

Mr. Rosenberg provided updates about his injury and surgery. He said that he has 12-16 weeks of physical therapy ahead of him before he can return to duty.

Fire Captain — Scott Case

Not present.

EMS Captain — Bob Fager

Not present.

OLD BUSINESS:

Jeffcom User Agreement

Mr. Carson distributed copies of the current draft of the agreement. He said that attorneys have yet to review it. The Board reviewed the agreement and had extensive discussion about sections of it. It was noted that it's not totally clear who pays for what at this point. Also, the agreement specifies that payments will be made every 90 days. Mr. Carson concluded by stating that the next Jeffcom meeting will be July 6.

NEW BUSINESS:

Board Officer Elections

Mr. Rosenberg made a *motion* to leave the slate of board officers in place for the next year. Mr. Walton seconded the motion, which passed unanimously.

As such, the officers will be Scott Kellar as President, Marc Rosenberg as Treasurer, and Paul Pettit as Secretary.

As an aside, Mr. Kellar confirmed that there would be no District participation in the County election this fall.

SDA Conference

Discussion occurred regarding who would be attending the September SDA conference. Mr. Carson, Mr. Kellar, Mr. Rosenberg, and Mr. Pettit all expressed interest in attending.

Computer for Bookkeeper

It was noted that the computer that Ms. Fritz has been using to do her job is no longer functioning. As such, Mr. Carson said he could talk to Mr. Recker to get a bid on a laptop.

Mr. Rosenberg made a *motion* to purchase a laptop computer for the bookkeeper at a cost not to exceed \$1,000. Mr. Pettit seconded the motion, which passed unanimously.

As an aside, Mr. Carson mentioned that he will be purchasing a new router, which is in the budget.

MONTHLY FINANCIAL REPORTS:

Checks

Ms. Fritz passed out a listing of the monthly checks. Brief discussion occurred. It was noted that eight additional checks need to be written to the following volunteers for reimbursement for their time spent fighting the Sunshine Canyon fire:

Marc Rosenberg
Mark Forgy
Bob Fager
Adam Ryzak

Ryan Walters
Pat Sears
Scott Case
Mike Fassula

Mr. Rosenberg made a *motion* to approve checks #13128-13155, plus automated payments, credit card expenses, and bank fees. Mr. Walton seconded the motion, which passed unanimously.

Ms. Fritz also shared that the first check written to the auditor in March had cleared the account even though the auditor had never received it and had been issued a replacement check at the last month’s board meeting. Ms. Fritz noted that another party must have erroneously received the check and deposited it as part of a batch. She said that she would have to get the situation straightened out.

ADJOURNED AT: 19:57

There being no more business to discuss, Mr. Rosenberg made a *motion* to adjourn the meeting. Mr. Walton seconded the motion, which passed unanimously.

President:

Secretary:

MOTIONS MADE AND PASSED:

- To waive the reading of the May Minutes. *Motion made by Mr. Rosenberg; seconded by Mr. Walton; unanimous.*
- To accept the May Minutes as written. *Motion made by Mr. Rosenberg; seconded by Mr. Walton; unanimous.*
- To leave the slate of board officers in place for the next year. *Motion made by Mr. Rosenberg; seconded by Mr. Walton; unanimous.*
- To purchase a laptop computer for the bookkeeper at a cost not to exceed \$1,000. *Motion made by Mr. Rosenberg; seconded by Mr. Pettit; unanimous.*
- To approve checks #13128-13155, plus automated payments, credit card expenses, and bank fees. *Motion made by Mr. Rosenberg; seconded by Mr. Walton; unanimous.*
- To adjourn the meeting. *Motion made by Mr. Rosenberg; seconded by Mr. Walton; unanimous.*