

INDIAN HILLS FIRE PROTECTION DISTRICT

4476 Parmalee Gulch Rd.
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Indian Hills, CO 80454
Phone: 303-697-4568

BOARD MEETING MINUTES

Wednesday, January 25, 2017

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

MEETING ATTENDED BY:

Fire Protection District Board Members: Scott Kellar — President; Marc Rosenberg — Treasurer; Paul Pettit — Secretary; Kelley Lehman; Ron Walton (via phone conferencing)

Fire Department Members: Emery Carson — Chief

Non-Members: Anita Fritz — Bookkeeper; Karen Nelson — Recording Secretary

MEETING CALLED TO ORDER AT: 19:06 Hrs.

DECEMBER MINUTES:

Mr. Rosenberg made a *motion* to waive the reading of the December Minutes, which was seconded by Ms. Lehman and passed unanimously.

Mr. Rosenberg made a *motion* to accept the December Minutes as written. Ms. Lehman seconded the motion, which passed unanimously.

TREASURER'S REPORT:

Monthly Financial Reports

Preliminary year-end financial reports show that District expenses are at 79% as of the end of December.

Regarding the Profit Loss Budget Performance spreadsheet, it was agreed that a written contract is needed in the future with the caterer of the annual awards banquet in order to keep costs in line.

In Checks, Ms. Fritz noted that checks #13022-13024 need to be voided because of misprint errors. Also, check #13033 on the monthly report needs to be changed to #13049 because #13033 has been voided due to a duplicate printing error.

Mr. Rosenberg made a *motion* to approve checks #13003-13049, excluding checks #13022-13024 and 13033, plus automated payments, credit card expenses, and bank fees. Ms. Lehman seconded the motion, which passed unanimously.

DEPARTMENT/OFFICERS' REPORTS:

Fire Marshal — Randy Rudloff

Not present. Mr. Carson noted that Mr. Noble is using a property on Inca Rd. to store some explosive products used in his business. Mr. Carson also stated that the County is working on Inca Rd.

Chief — Emery Carson

Mr. Carson distributed a report and began by stating that ambulance collections for 2016 were just under \$44,600.

Next, Mr. Carson shared that he and three Department members are currently in EMT class. He concluded his report by summarizing the calls for the month, which total 21 to date, and stating that there is a potential for 53 more residences to be built in the District in the future.

Assistant Chief — Marc Rosenberg

Mr. Rosenberg said that he had nothing to share.

Fire Captain — Scott Case

Not present.

EMS Captain — Bob Fager

Not present.

NEW BUSINESS:

Annual Board Meeting Schedule and Posting Locations

After discussion, it was agreed that public notices regarding fire department information would be posted at the station, post office, and water district. Also, Board members agreed to continue meeting on the fourth Wednesday of the month beginning at 7 pm with the exception of November and December. The 2017 schedule was outlined as follows:

- January 25
- February 22
- March 22
- April 26
- May 24
- June 28
- July 26
- August 23
- September 27
- October 25
- November 15
- December 13

Mr. Rosenberg made a *motion* to accept the 2017 Board meeting schedule and posting locations. Mr. Walton seconded the motion, which passed unanimously.

DOLA Grant for Station Remodel

Mr. Rosenberg said that he had a connection with an individual who is a DOLA employee and Evergreen resident and might be able to help the District with grant opportunities. It was agreed to invite the individual to a future Board meeting to discuss how to proceed with pursuing a DOLA grant to remodel the station.

All Hazards Mitigation Update

Mr. Carson distributed a copy of the Jefferson County Multi-Hazard Mitigation Plan, which includes updates for 2016. He explained that the District needs to be a part of the plan if it wants to apply for grants in the future to improve or rebuild if disaster should strike. Discussion followed.

Mr. Rosenberg made a *motion* to continue to be a participant in the Jefferson County Multi-Hazard Mitigation Plan. Ms. Lehman seconded the motion, which passed unanimously.

Proposed JCECA Price Increase for Emergency Calls

Mr. Carson passed out two handouts detailing a proposal by the Colorado Public Utilities Commission to raise the emergency telephone charge from \$.70 to \$1.20 per call. The handouts explained that the increased revenue will allow the JCECA to provide additional funding for 911 and emergency communications in Jefferson and Broomfield Counties.

After discussion, Board members decided to hold off on a vote until the next month's Board meeting.

2016 Volunteer Pension Eligibility

Handouts were distributed to all Board members detailing each volunteer's call response rate, meeting attendance, and training hours for 2016. Mr. Carson explained that a decision had been made for each member regarding whether pension credit for the year would be granted.

It was agreed that Mr. Carson would review the information with each member individually and get their signatures before the next month's Board meeting.

FPPA Actuarial Study Options

Ms. Nelson distributed handouts outlining the FPPA actuarial options for the Department's pension. She explained that a decision needs to be made regarding any possible changes to the Department's pension as well as any actuarial study options that the District wants to pursue.

Mr. Pettit made a *motion* to appoint Mr. Rosenberg and Mr. Kellar to form a committee to review the FPPA pension documents and make a decision regarding the actuarial study options. Mr. Walton seconded the motion, which passed unanimously.

Potential Gallagher Amendment Effects

A discussion occurred regarding the Gallagher Amendment and the effects that will be felt by the District if the residential assessment rate is reduced from 7.96% to 6.56%. It was noted that in Districts that do not adjust their tax levies to compensate, an 18% drop in residential tax collections will be realized. Further discussion followed. It was agreed that the Board will follow the issue closely.

ADJOURNED AT: 20:35

There being no more business to discuss, Mr. Pettit made a *motion* to adjourn the meeting. Mr. Rosenberg seconded the motion, which passed unanimously.

President:

Secretary:

MOTIONS MADE AND PASSED:

- To waive the reading of the December Minutes. *Motion made by Mr. Rosenberg; seconded by Ms. Lehman; unanimous.*
- To accept the December Minutes as written. *Motion made by Mr. Rosenberg; seconded by Ms. Lehman; unanimous.*
- To approve checks #13003-13049, excluding checks #13022-13024 and 13033, plus automated payments, credit card expenses, and bank fees. *Motion made by Mr. Rosenberg; seconded by Ms. Lehman; unanimous.*
- To accept the 2017 Board meeting schedule and posting locations. *Motion made by Mr. Rosenberg; seconded by Mr. Walton; unanimous.*
- To continue to be a participant in the Jefferson County Multi-Hazard Mitigation Plan. *Motion made by Mr. Rosenberg; seconded by Ms. Lehman; unanimous.*
- To appoint Mr. Rosenberg and Mr. Kellar to form a committee to review the FPPA pension documents and make a decision regarding the actuarial study options. *Motion made by Mr. Pettit; seconded by Mr. Walton; unanimous.*
- To adjourn the meeting. *Motion made by Mr. Pettit; seconded by Mr. Rosenberg; unanimous.*