

INDIAN HILLS FIRE PROTECTION DISTRICT

4476 Parmalee Gulch Rd.

P.O. Box 750

Indian Hills, CO 80454

Phone: 303-697-4568

BOARD MEETING MINUTES

Wednesday, March 22, 2017

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

MEETING ATTENDED BY:

Fire Protection District Board Members: Marc Rosenberg — Treasurer; Paul Pettit — Secretary; Kelley Lehman; Ron Walton (via phone conferencing)

Fire Department Members: Emery Carson — Chief

Non-Members: Anita Fritz — Bookkeeper; Karen Nelson — Recording Secretary

Community Members: Deb Swearington, *Canyon Courier*

Absent: Scott Kellar — President (excused)

MEETING CALLED TO ORDER AT: 19:07 Hrs.

FEBRUARY MINUTES:

Mr. Rosenberg made a *motion* to waive the reading of the February Minutes, which was seconded by Ms. Lehman and passed unanimously.

Mr. Rosenberg made a *motion* to accept the February Minutes as written. Mr. Walton seconded the motion, which passed unanimously.

TREASURER'S REPORT:

Monthly Financial Reports

District expenses are at 13% as of the end of February. It was noted that the Fire Rehab Expense account (#5156) is already at 32% as a result of the many wildland fires and the need for snacks and drinks for the volunteers during the incidents.

Minimal conversation occurred regarding the monthly checks and credit card expenses.

Ms. Lehman made a *motion* to approve checks #13069-13085, plus automated payments, credit card expenses, and bank fees. Mr. Pettit seconded the motion, which passed unanimously.

District Audit Exemption

Ms. Fritz said that she has preliminary audit exemption information, which will need a final review from the Board members and three signatures before it is submitted at the end of the month.

DEPARTMENT/OFFICERS' REPORTS:

Fire Marshal — Randy Rudloff

Not present. No report submitted.

Chief — Emery Carson

Mr. Carson stated that he had not finished his report as he had been on scene at a wildland fire all afternoon. He stated that there have been six wildland fires already this month due to the extremely dry weather.

In other news, Mr. Carson said that the JCECA has received 75% of the requisite signatures to allow the PUC to proceed with plans to increase the monthly emergency call services fee.

Mr. Carson concluded by summarizing the calls for the month, which total 22 to date and 77 year to date.

Assistant Chief — Marc Rosenberg

Mr. Rosenberg said that he had nothing to share.

Fire Captain — Scott Case

Not present.

EMS Captain — Bob Fager

Not present.

OLD BUSINESS:

Jeffcom User Agreement

Discussion occurred regarding the fact that prices won't be known until much closer to the "go live" date. It was agreed that the Board would plan to sign the user agreement at the April meeting.

NEW BUSINESS:

Proposed District Fee Schedule

Tabled until next month.

ADJOURNED AT: 19:35

There being no more business to discuss, Mr. Rosenberg made a *motion* to adjourn the meeting. Mr. Walton seconded the motion, which passed unanimously.

President:

Secretary:

MOTIONS MADE AND PASSED:

- To waive the reading of the February Minutes. *Motion made by Mr. Rosenberg; seconded by Ms. Lehman; unanimous.*
- To accept the February Minutes as written. *Motion made by Mr. Rosenberg; seconded by Mr. Walton; unanimous.*
- To approve checks #13069-13085, plus automated payments, credit card expenses, and bank fees. *Motion made by Ms. Lehman; seconded by Mr. Pettit; unanimous.*
- To adjourn the meeting. *Motion made by Mr. Rosenberg; seconded by Mr. Walton; unanimous.*