

INDIAN HILLS FIRE PROTECTION DISTRICT

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BOARD MEETING MINUTES

Wednesday, April 22, 2020

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

ATTENDEES (via teleconference):

Fire Protection District Board Members: Scott Kellar — President, Marc Rosenberg -Treasurer, Chris Vigil, Kelley Lehman, Scott Ryplewski

Fire Department Members: Mark Forgy — Chief, Bob Fager – EMS Captain

Non-Members: Angel Dee Manning— Recording Secretary, Anita Fritz - Bookkeeper

Community Members: Debra Swearington – Canyon Courier, Mark Lundin

MEETING CALLED TO ORDER: 19:01

The meeting was called to order by President Scott Kellar at 19:01 hours.

INTRODUCTIONS:

Mr. Kellar welcomed everyone and asked for introductions.

APPROVAL OF THE AGENDA:

Mr. Kellar called for any additions or suggested changes.

PUBLIC COMMENTS:

There were no public comments.

PREVIOUS MINUTES:

Marc Rosenberg made a *motion* to waive the reading of the March 18, 2020 Meeting Minutes, which was seconded by Kelley Lehman and passed unanimously.

Director Rosenberg made a *motion* to accept the March 18, 2020 Meeting Minutes with as amended. Kelley Lehman seconded the motion, which passed unanimously.

TREASURER'S REPORT:

Monthly Financial Reports

Treasurer Marc Rosenberg reviewed the financials with the Board.

After reviewing the financials for period ending March 31, Director Rosenberg made a *motion* to approve March checks #13849 – 13870 plus automated payments, credit card expenses, bank fees

with board recommended changes. Director Chris Vigil seconded the motion, which passed unanimously. Directors Rosenberg and Lehman will sign the checks tomorrow at the fire station.

DEPARTMENT/OFFICERS' REPORTS:

District Updates

Fire Marshal

Chief Forgy reported to the board the Fire Marshal IGA with Elk Creek was complete. He stated there has been only two Fire Marshal inquiries since last meeting, a fence line adjustment and lot line adjustment. He also stated that the Fire Marshal will be attending some of the board meetings in the future.

Chiefs Report

Chief — Mark Forgy

Chief Forgy began by thanking Tom Henery for his work on 341. He recognized Scott Case for 13 years of service on the Indian Hills Fire Department and stated that he is ordering a plaque and/or axe to present to Mr. Case.

Officers' Reports

Assistant Chief — Marc Rosenberg

Nothing more to report.

Fire Captain — Scott Case

Not present.

EMS Captain — Bob Fager

EMS Captain, Bob Fager, updated the board on the new ambulance build and reported everything looked to be on schedule. He also shared some photos with the board on the building progress.

OLD BUSINESS:

COVID Emergency Declaration

President Kellar stated that the Emergency Declaration is still in effect until the board decides to lift it. He stated that supply chains are opening for PPE and the Governor's Order expires on the 26th. Most EOC's have gone virtual and talking about switching to recovery mode.

Ambulance Grant Project Updates

Previously discussed in EMS Captain's report.

May 2020 Election Updates

President Kellar updated the board regarding last meeting's discussions which ensued of considerations for changes to normal election processes due to COVID-19, as he would inquire about the possibility of mail-in ballots for our May election. He stated the change in election cost for mail-in ballots is \$8,600. He stated that the candidates were in today's paper and that Bob Fager was organizing a Zoom Meet the Candidates on April 29th.

Fire Marshal IGA Status

Covered earlier in Chief's Report.

Water District Overview

President Kellar reviewed with the board the email from the IH Water District. Two tanks are still off-line in Zone 1 and Zone 3. The well production currently above average (due to the time of the year). The numbers in Zone 1 this week indicate a leak and they are scheduling repair at the Turkey Creek hydrant and will see if that affects the numbers after completion. Hydrant maintenance and flushing will be scheduled for May/June and the water district will keep us posted on the dates. The IH Water District made a switch from an ORC employee to a Contract ORC which took effect 4/10/20.

NEW BUSINESS

Wildfire Mitigation Messaging

Once it starts to dry and warm up, we can produce a Smoke Signals to distribute to the public. Mike Fassula can assist with the information to include regarding Wildfire Mitigation.

Fourth of July Parade

As of now, the Pancake Breakfast does not sound possible, however, the board decided to table this until the May meeting to make a final decision. Fun Run is still on with regards to social distancing guidelines and we may be able to base some of the other events on information available at the time regarding social distancing.

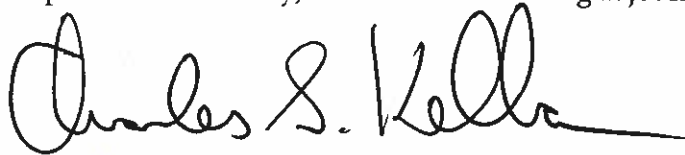
2020 Strategic Planning Session

The dates for strategic planning will be determined after the election at the May Board Meeting and will probably be late July or early August. The plan is to put long-term projects in place and a district plan for upcoming years, pension board included.

ADJOURNED: 20:21

Marc Rosenberg made the *motion* to adjourn the April Board Meeting and Scott Ryplewski seconded the motion, which passed unanimously, and the Board meeting adjourned at 20:21.

President:



Secretary:



MOTIONS MADE AND PASSED:

- To waive the reading of the March 2020 Meeting Minutes. Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.
- To accept the March 2020 Minutes as presented. Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.
- To approve financials. Motion made by Marc Rosenberg; seconded by Chris Vigil; unanimous.
- To adjourn the meeting. Motion made by Marc Rosenberg; seconded by Scott Ryplewski; unanimous.