

INDIAN HILLS FIRE PROTECTION DISTRICT

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BOARD MEETING MINUTES

Wednesday November 15, 2017

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

MEETING ATTENDED BY:

Fire Protection District Board Members: Scott Kellar — President, Marc Rosenberg - Treasurer , Paul Pettit — Secretary, Kelley Lehman, Ron Walton

Excused Absences:

Fire Department Members: Emery Carson — Chief

Non-Members: Anita Fritz — Bookkeeper, Dixie Miller— Recording Secretary

Community Members: Debra Swearington, *Canyon Courier*, Nelson Goodreau

MEETING CALLED TO ORDER AT: 19:00 Hrs.

INTRODUCTIONS AND ANNOUNCEMENTS:

Mr. Kellar called for introductions around the table.

PREVIOUS MONTHLY MINUTES:

Mr. Rosenberg made a *motion* to waive the reading of the October Minutes, which was seconded by Mr. Pettit and passed unanimously.

Mr. Rosenberg made a *motion* to accept the October Minutes as amended. Mr. Pettit seconded the motion, which passed unanimously.

TREASURER'S REPORT:

Monthly Financial Reports

District expenses are at 62% as of the end of October. Conversation occurred regarding several accounts that are already at or near annual budgeted amounts, including Computer Repair (account #5220), Miscellaneous Professional Fees (account #5750), Dry Cleaning Expense (account #6011), EMS Supplies (account #6045), Fuel & Apparatus Repair and Maintenance (account #6310&6320) and Communication Expense (account #6400).

Ambulance income is above expected for the year. Minimal conversation occurred regarding the monthly checks and credit card expenses. Memo for credit card purchase 11/4/2017 should be Mark not Marc.

Mr. Pettit made a *motion* to approve checks #13225-13238, plus automated payments, credit card expenses, and bank fees. Ms. Lehman seconded the motion, which passed unanimously.

Budget for 2018

The 2018 budget was presented with changes from October meeting, some discussion on a couple items and in the December meeting the budget will be voted on. Mr. Goodreau asked what the \$25,000 was for in station improvements, it was shared that it is for an anticipated replacement septic/leech field.

DEPARTMENT/OFFICERS' REPORTS:

Fire Marshal — Randy Rudloff

Not present.

Chief — Emery Carson

Mr. Carson shared that Brian Nichols from ISO will start reviewing our paperwork in the next couple of weeks.

Mr. Carson shared there will be a meeting on November 21st to finalize JCMARS agreement. Pay annually for replacement equipment then in 2019 pay \$1,000 for maintenance each year.

Mr. Carson shared that the Sitting Bull has a design for a new hood approved by Randy Rudloff. The suppression system still needs a design and approval.

Mr. Carson shared quotes for fixing the issues with the tower at Mt. Lindo. He has two quotes but one can start December and the other not until late spring. It was discussed that the sooner was better and that one of the quotes didn't have the whole job provided so was lower than the other.

Mr. Carson concluded his report by summarizing the calls for the month, which total 12 to date and 277 year to date.

Assistant Chief — Marc Rosenberg

Present. It was brought up by Mr. Rosenberg and Mr. Carson that Engine 341 is in need of new tires and alignment. This is in the process of being completed.

Fire Captain — Scott Case

Not present.

EMS Captain — Bob Fager

Not present.

OLD BUSINESS:

Jeffcom User Agreement Review

Mr. Carson shared that Foothills has dropped out of the JEFFCOM agreement, costs will change slightly. The final agreement needs signed by the end of 2017. The change over to JEFFCOM will happen April 1, 2018.

Long-Term Planning (Capital Assets/Apparatus)

A meeting in December will be scheduled to discuss.

2017 Audit

It was discussed if it is the 3rd or 4th year for performing an audit. If 3rd year then we should ask for an exemption for this year. Mr. Keller will call to find out if we need one this year.

NEW BUSINESS:

Budget Hearing

Discussion of increasing #5220 by \$400, #7090 by \$500 (exercise equipment), #6011 possibly reduce by having polo shirts for chief to wear, and #7090 communication system \$3-4,000.

ADJOURNED AT: 20:14

There being no more business to discuss, Mr. Pettit made a *motion* to adjourn the meeting. Mr. Rosenberg seconded the motion, which passed unanimously.

President:

Secretary:

MOTIONS MADE AND PASSED:

- To waive the reading of the October Minutes. *Motion made by Mr. Rosenberg; seconded by Mr. Pettit; unanimous.*
- To accept the October Minutes as amended. *Motion made by Mr. Rosenberg; seconded by Mr. Pettit; unanimous.*
- To approve *Motion made by Mr. Rosenberg; seconded by Mr. Pettit; unanimous.*
- To adjourn the meeting. *Motion made by Mr. Pettit; seconded by Mr. Rosenberg; unanimous*