

# INDIAN HILLS FIRE PROTECTION DISTRICT

4476 Parmalee Gulch Rd.  
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Phone: 303-697-4568

## **BOARD MEETING MINUTES**

Wednesday, December 12, 2018

*The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.*

### **ATTENDEES:**

***Fire Protection District Board Members:*** Scott Kellar — President (not present), Marc Rosenberg -Treasurer, Kelley Lehman, Chris Vigil, Paul Pettit – Secretary

***Fire Department Members:*** Emery Carson — Chief

***Non-Members:*** Angel Dee Manning— Recording Secretary, Anita Fritz—Bookkeeper

***Community Members:*** None

**MEETING CALLED TO ORDER AT:** 19:04 Hrs.

### **INTRODUCTIONS:**

Secretary Paul Pettit called for introductions around the table.

### **APPROVAL OF THE AGENDA:**

Mr. Pettit called for any additions to the current agenda.

### **PUBLIC COMMENTS:**

There were no public comments.

### **PREVIOUS MONTHLY MINUTES:**

Marc Rosenberg made a *motion* to waive the reading of the November Meeting Minutes, which was seconded by Kelley Lehman and passed unanimously.

Marc Rosenberg made a *motion* to accept the November 2018 Meeting Minutes. Kelley Lehman seconded the motion, which passed unanimously.

### **TREASURER'S REPORT:**

#### ***Monthly Financial Reports***

After reviewing the financials, Kelley Lehman made a *motion* to approve checks #13486-13496, plus automated payments, credit card expenses, and bank fees. Chris Vigil seconded the motion, which passed unanimously.

***2019 Budget Development Updates***

Secretary, Paul Pettit read aloud the 2018-1 Motion Resolution to adopt the 2019 budget and Marc Rosenberg seconded the motion, which passed unanimously. Paul Pettit then read aloud the 2018-2 Motion Resolution to set the mill levies for 2019 and Marc Rosenberg seconded the motion, which passed unanimously.

**DEPARTMENT/OFFICERS' REPORTS:**

***District Updates***

***Fire Marshall — Randy Rudloff***

Not present.

***Chief's Report***

***Chief — Emery Carson***

Chief Carson presented his report to the board. He stated the filter system would be installed by March. ATV and trailer have been ordered and ATV should be ready by the week of December 24th and the trailer early January.

Chief Carson reviewed the calls for November to include 3 MVA's, 3 unable to locate, 5 cancel en route totaling 11 for December and 263 year-to-date.

***Officers' Reports***

***Assistant Chief — Marc Rosenberg***

***Fire Captain — Scott Case***

Not present.

***EMS Captain — Bob Fager***

Not present.

**OLD BUSINESS:**

***Septic and Engineering Project Updates***

Marc Rosenberg reported the district will go ahead and put in a brand-new system and will be saving about \$6,000. The District needs permits and will submit to the county for approval. It will cost an estimated \$3,000 to move the power pole.

***Update on IGA with Indian Hills Water District***

There was no update to report since the last meeting.

**NEW BUSINESS:**

Chief Carson requested approval to add heater/AC in 341 apparatus. Treasurer Marc Rosenberg made a *motion* to approve the purchase, not to exceed \$7,000. Chris Vigil seconded the motion, which passed unanimously

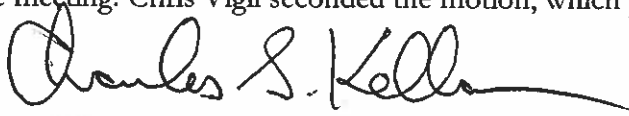
**EXECUTIVE SESSION**

Chris Vigil made a motion to call an executive session 24-6-402(4)(f), personnel matters identifying the person or position to be discussed. Marc Rosenberg seconded the motion and the executive session began at 20:00.

**ADJOURNED AT: 20:31**

There being no more business to discuss, Treasurer Marc Rosenberg made a *motion* to adjourn the meeting. Chris Vigil seconded the motion, which passed unanimously.

President:



Secretary:



**MOTIONS MADE AND PASSED:**

- To waive the reading of the November Meeting Minutes. *Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.*
- To accept the November Minutes as amended. *Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.*
- To approve financials. *Motion made by Kelley Lehman; seconded by Chris Vigil; unanimous.*
- To adopt the budget. *Motion made by Paul Pettit; seconded by Marc Rosenberg; unanimous.*
- To adopt Resolution to set mill levies. *Motion made by Paul Pettit; seconded by Marc Rosenberg; unanimous*
- To approve heater/AC purchase. *Motion made by Marc Rosenberg; seconded by Chris Vigil; unanimous*
- Executive Session. *Motion made by Chris Vigil; seconded by Marc Rosenberg; unanimous.*
- To adjourn the meeting. *Motion made by Marc Rosenberg; seconded by Chris Vigil; unanimous.*