

INDIAN HILLS FIRE PROTECTION DISTRICT

4476 Parmalee Gulch Rd.
P.O. Box 750
Indian Hills, CO 80454
Phone: 303-697-4568

BOARD MEETING MINUTES

Wednesday, August 26, 2020

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

ATTENDEES:

Fire Protection District Board Members: Scott Kellar - President, Marc Rosenberg - Treasurer, Chris Vigil - Secretary, Kelley Lehman, Scott Ryplewski

Fire Department Members: Mark Forgy — Chief

Non-Members: Angel Dee Manning— Recording Secretary, Anita Fritz - Bookkeeper

Community Members: Debra Swearington – Canyon Courier (via tele-conference)

MEETING CALLED TO ORDER: 19:06

The meeting was called to order by President Scott Kellar at 19:01 hours.

INTRODUCTIONS:

Mr. Kellar welcomed everyone to the meeting.

APPROVAL OF THE AGENDA:

Mr. Kellar called for any additions or suggested changes to the Agenda and Wildfire Mitigation Messaging was removed.

PUBLIC COMMENTS:

There were no public comments.

PREVIOUS MINUTES:

Marc Rosenberg made a *motion* to waive the reading of the July 22, 2020 Meeting Minutes, which was seconded by Kelley Lehman and passed unanimously.

Director Rosenberg made a *motion* to accept the July 22, 2020 Meeting Minutes as written. Kelley Lehman seconded the motion, which passed unanimously.

TREASURER'S REPORT:

Monthly Financial Reports

Treasurer Marc Rosenberg reviewed the financials with the Board.

After reviewing the financials for period ending July 31, 2020, Director Rosenberg made a *motion* to approve July checks #13935-13954 plus automated payments, credit card expenses, bank fees with board recommended changes. Director Lehman seconded the motion, which passed unanimously.

A discussion ensued regarding the North Fork fire deployment with explanation of reimbursements to volunteers and the district. Checks for reimbursements to the volunteers who were deployed were approved for payment and to be included in the July checks. Director Vigil made a motion to approve these payments, Director Rosenberg seconded the motion, which passed unanimously.

The budget meeting is set for September 17, 2020.

DEPARTMENT/OFFICERS' REPORTS:

District Updates

Chief Forgy gave the report from the Fire Marshal. His summary of services included two properties of which he is reviewing access.

Chief's Report

Chief — Mark Forgy

Chief Forgy started his report by stating that the new ambulance 386 is here to stay and welcomed the board to see it after the meeting. He then reported there were no more bids received for the station siding job, however he is still working with the other contractors looking at other materials. Chief Forgy then reported to the board that First Due is gathering our information now for uploading to the system. The Chief discussed integration meetings and Elk Creek Training Chief for which we can utilize for one year for free and then decide if the Academy is worth the pay. Chief Forgy mentioned the CARES Act money that the district was granted and stated we would be exploring possible ways to utilize the money regarding COVID. He then mentioned cistern opportunities starting with the top of Shawnee, Raven Crest and Algonquin and then possibly with new property owners. The chief then reported to the board on July calls: 7 Medical, 4 False Alarms, 4 MVA's, 2 Smoke Checks, 2 Good Intent, 1 Cancelled en route totaling 20 calls for the month of July.

Officers' Reports

Assistant Chief — Marc Rosenberg

Fire Captain — Mike Fassula

Not present.

EMS Captain — Bob Fager

Not present.

OLD BUSINESS:

COVID Disaster Emergency Declaration

President Kellar stated that the Emergency Declaration is still in effect until the board decides to lift it. Mr. Kellar advised that action is needed to lift the declaration. It was decided to leave the declaration in place for another 30 days and revisit at next month's board meeting.

State Coronavirus Relief Fund Grant Application

Chief Forgy previously covered this in his report. It was discussed that the district will more than likely not use such a great amount, but better to be safe than sorry with the availability of funds and the uncertainties of the near future.

Fee Schedule

President Kellar asked the Chief to request a timeline for receiving the fee schedule from the Fire Marshal in hopes we can tie the fees in with the budget by the end of the year.

Building Siding Bids

Previously covered in Chief's report.

NEW BUSINESS:

New Collection Service

The board discussed finding a new collection agency as the state is no longer offering collection services. It was suggested to research rates and success rates of other collection agencies and present the findings at next month's meeting for board review as a possible action item.

Strategic Planning Meeting

The board reviewed the cliff notes from the previous strategic planning meeting and then set a date for the next strategic planning meeting set for September 10th at 6:00 pm.

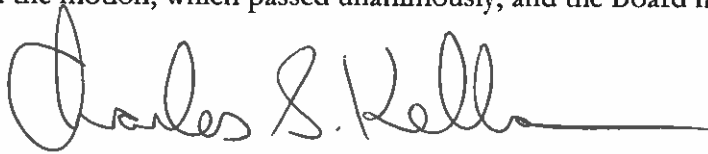
Fire District Collaboration

Chief Forgy and President Kellar dialed into a meeting regarding fire district collaboration. Elk Creek and other districts are merging with May 2022 as the set merge date. President Kellar suggested meeting in October for an update. Another brief discussion was had regarding mill rates.

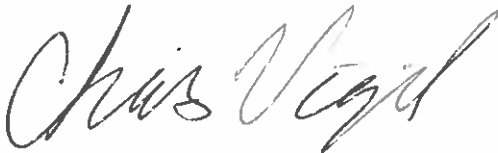
ADJOURNED: 20:50

Director Marc Rosenberg made the *motion* to adjourn the August board meeting and Secretary Chris Vigil seconded the motion, which passed unanimously, and the Board meeting adjourned at 20:50.

President:



Secretary:



MOTIONS MADE AND PASSED:

- To waive the reading of the July 2020 Meeting Minutes. Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.
- To accept the July 2020 Minutes as presented. Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.
- To approve financials. Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.
- To approve fire deployment reimbursements to volunteers. Motion made by Chris Vigil; seconded by Marc Rosenberg; unanimous.
- To adjourn the meeting. Motion made by Marc Rosenberg; seconded by Chris Vigil; unanimous.