

INDIAN HILLS FIRE PROTECTION DISTRICT

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BOARD MEETING MINUTES

Wednesday, September 23, 2020

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

ATTENDEES:

Fire Protection District Board Members: Scott Kellar - President, Chris Vigil - Secretary, Kelley Lehman, Scott Ryplewski, Marc Rosenberg – Treasurer (*excused absence*)

Fire Department Members: Mark Forgy — Chief, Joe Mellberg

Non-Members: Angel Dee Manning— Recording Secretary, Anita Fritz - Bookkeeper

Community Members: Debra Swearington – Canyon Courier (*via tele-conference*)

MEETING CALLED TO ORDER: 19:02

The meeting was called to order by President Scott Kellar at 19:02 hours.

INTRODUCTIONS:

Mr. Kellar welcomed everyone to the meeting and called for roundtable and teleconference introductions.

APPROVAL OF THE AGENDA:

Mr. Kellar called for any additions or suggested changes and there were neither.

PUBLIC COMMENTS:

There were no public comments.

PREVIOUS MINUTES:

Kelley Lehman made a *motion* to waive the reading of the August 26, 2020 Meeting Minutes, which was seconded by Chris Vigil and passed unanimously.

Director Lehman made a *motion* to accept the August 26, 2020 Meeting Minutes as written. Director Chris Vigil seconded the motion, which passed unanimously.

TREASURER'S REPORT:

Monthly Financial Reports

President Kellar reviewed the financials with the Board.

After reviewing the financials for period ending August 31, 2020, Director Vigil made a *motion* to approve August checks #13959 - 13980 plus automated payments, credit card expenses, bank fees with board recommended changes, along with paying the Chief's credit card balance. Director Lehman seconded the motion, which passed unanimously.

DEPARTMENT/OFFICERS' REPORTS:

District Updates – Fire Marshal

There was nothing new to report.

Chief's Report

Chief — Mark Forgy

Chief Forgy reported First Due is completing the initial build out for our district and testing should begin next week. He then informed the board on building siding bids by comparing previous bids and current bids with different materials and discussed acceptable siding options in the current WUI code. He then discussed CWPP development and touched on CWPP wildland community (social media) outreach and explained the costs difference between refreshing the 2008 CWPP with no GIS data versus an entire plan with ownership of GIS layers and other products, and mentioned possible DFPC grant funding. Chief Forgy updated the board on Engine 341 regarding its continued leaking despite passing pump testing and stated he was working for an estimate for a new pump. Chief Forgy then stated that Medic 386 is in service.

The Chief then reported to the board on August calls: 1 barn fire, 5 medicals, 2 cancelled en route, 1 grass fire, 4 MVA, 2 UTL, 1 good intent, and 1 smoke check, totaling 17 for August and 123 year to date.

Officers' Reports

Assistant Chief — Marc Rosenberg

Not present.

Fire Captain — Mike Fassula

Not present.

EMS Captain — Bob Fager

Not present.

OLD BUSINESS:

COVID Disaster Emergency Declaration

President Kellar stated that the Emergency Declaration is still in effect until the board decides to lift it. Mr. Kellar advised that action is needed to lift the declaration. It was decided to leave the declaration in place for another 30 days and revisit at next month's board meeting.

Building Siding Bids

Chief Forgy previously covered this in his report. After another brief discussion, Director Kelley Lehman made the *motion* to move forward with Valley View Homes using Hardie siding. Director Chris Vigil seconded the motion, which passed unanimously.

New Collections Service

With the Colorado State Collections no longer providing services, the board was presented a list of Collection Agencies that did business within the state. Examples of their service agreements were presented and after discussion with regards to available services, pricing, reporting methodology, and billing company relationship, the following *motion* was made by Director Vigil: To move forward with Wakefield Associates with due diligence and approval of service contract. Director Lehman seconded the motion, which passed unanimously.

Strategic Planning Review

The next strategic planning review meeting will be held next month with exact date to be determined.

Fire District Collaboration

Ongoing, as Chief Forgy and President Kellar are still meeting with other fire districts.

NEW BUSINESS:

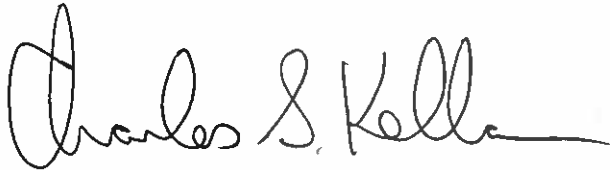
CWPP

Previously discussed in the Chief's report, the board will decide in October on how to phase this document and tie together with other processes.

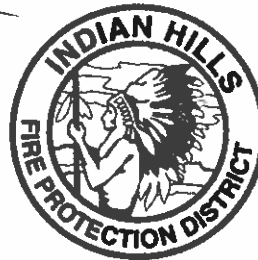
ADJOURNED: 20:39

Director Kelley Lehman made the *motion* to adjourn the September board meeting and Secretary Chris Vigil seconded the motion, which passed unanimously, and the board meeting adjourned at 20:39.

President:



Secretary:



MOTIONS MADE AND PASSED:

- To waive the reading of the August 2020 Meeting Minutes. Motion made by Kelly Lehman; seconded by Chris Vigil; unanimous.
- To accept the August 2020 Minutes as presented. Motion made by Kelly Lehman; seconded by Chris Vigil; unanimous.
- To approve financials. Motion made by Chris Vigil; seconded by Kelley Lehman; unanimous.
- To contract with Wakefield Associates for debt collecting; seconded by Kelly Lehman; unanimous.
- To adjourn the meeting. Motion made by Kelly Lehman; seconded by Chris Vigil; unanimous.