

# INDIAN HILLS FIRE PROTECTION DISTRICT

4476 Parmalee Gulch Rd.  
P.O. Box 750  
Indian Hills, CO 80454  
Phone: 303-697-4568

## **BOARD MEETING MINUTES**

Wednesday, January 27, 2016

*The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.*

### **MEETING ATTENDED BY:**

***Fire Protection District Board Members:*** Scott Kellar — President; Marc Rosenberg — Secretary; Paul Pettit

***Fire Department Members:*** Emery Carson — Chief; Mark Forgy; Troy Donoghue — Probationary Member; John Schultz — Probationary Member

***Non-Members:*** Anita Fritz — Bookkeeper; Karen Nelson — Recording Secretary

***Community Members:*** Jessi Marlatt, *High Timber Times*

***Absent:*** Kelley Lehman (excused); Ron Walton (excused)

### **MEETING CALLED TO ORDER AT: 19:02 Hrs.**

### **INTRODUCTIONS AND ANNOUCEMENTS:**

Mr. Kellar called for introductions around the table and announced that both Ms. Lehman and Mr. Walton would be absent that evening due to illness.

### **DECEMBER MEETING MINUTES:**

Mr. Pettit made a *motion* to waive the reading of the December Minutes, which was seconded by Mr. Rosenberg and passed unanimously.

Mr. Rosenberg made a *motion* to accept the December Minutes as written. Mr. Pettit seconded the motion, which passed unanimously.

### **DECEMBER SPECIAL MEETING MINUTES:**

Mr. Rosenberg made a *motion* to waive the reading of the December Special Meeting Minutes, which was seconded by Mr. Pettit and passed unanimously.

Mr. Pettit made a *motion* to accept the December Special Meeting Minutes as written. Mr. Rosenberg seconded the motion, which passed unanimously.

### **JANUARY SPECIAL MEETING MINUTES:**

Mr. Pettit made a *motion* to waive the reading of the January Special Meeting Minutes, which was seconded by Mr. Rosenberg and passed unanimously.

Mr. Rosenberg made a *motion* to accept the January Special Meeting Minutes as written. Mr. Pettit seconded the motion, which passed unanimously.

**TREASURER'S REPORT:**

***Monthly Financial Reports***

It was noted that preliminary numbers suggest that 2015 District expenses closed at 102%. Ms. Fritz said that there could still be minor tweaks and a final report would be available at the next month's Board meeting.

Brief discussion occurred regarding the Profit Loss Budget Performance spreadsheet. Ms. Fritz noted that account #5800 (Banking Fees) contains an error that will be corrected.

Mr. Pettit made a *motion* to approve checks #12769-12781, plus automated payments, credit card expenses, and bank fees. Mr. Rosenberg seconded the motion, which passed unanimously.

**DEPARTMENT/OFFICERS' REPORTS:**

***Fire Marshal — Randy Rudloff***

Not present. Mr. Carson stated that the County had finished adopting the rest of the fire codes as presented.

***Chief — Emery Carson***

Mr. Carson distributed a report and began by saying that an Assistance to Firefighter Grant has been submitted for wildland gear. He added that no progress has been made on acquiring a title for apparatus 357.

In station news, Mr. Carson said that the office drywall repair job has been completed and noted that the septic tank has been pumped. The leach line needs to be roto-rooted, he added, saying that a search is underway for the leach tank lid, which is believed to be under pavement. Further discussion occurred regarding the 1965 system and its potential need to be updated.

A copy of a request for proposals for station siding was distributed for discussion. Mr. Kellar agreed to forward it to the attorney for review and suggested an abbreviated posting in the newspaper with a reference to more information available on the District's website.

Mr. Carson concluded his report by summarizing the calls for the month, which total 27 to date. He added that detailed call analysis for 2015 will be presented at next month's Board meeting.

***Assistant Chief — Marc Rosenberg***

Mr. Rosenberg said that he had nothing to share.

***Fire Captain — Scott Case***

Not present.

***EMS Captain — Bob Fager***

Not present.

**OLD BUSINESS:**

***Auditor Selection***

Discussion occurred about dissatisfaction with the present auditor and the possibility of hiring a new auditor. After conversation, Board members agreed that they would prefer a new auditor moving forward. It was decided that part of the expectation of the new auditor would be to come to the Board meeting after the audit is completed to share information. Ms. Fritz committed to being on staff through the audit and said she could contact Wagner Barnes and some other auditors before the next Board meeting.

***Election Update***

Mr. Kellar shared that both his and Mr. Pettit's Board seats are up for election in May. Both are four-year terms, he added. He reminded that Ms. Blair at Community Resource Services is the DEO handling the election for the District.

***Fire Trucks Plus Lawsuit***

For the benefit of new meeting attendees, Mr. Kellar summarized the history of the lawsuit. No new information was reported.

**NEW BUSINESS:**

***2016 Board Meeting Posting Locations***

Mr. Rosenberg made a *motion* to keep the community posting locations the same for 2016. Mr. Pettit seconded the motion, which passed unanimously.

***Jeffcom IGA***

Mr. Kellar explained the vision of having a consolidated dispatch facility, which would entail cutting from eight to one dispatch center. He noted that the inter-governmental agreement is out for review and shared a copy. He said that anticipated cost savings for Evergreen dispatch are approximately \$300,000. Discussion followed about concerns that have been raised, including whether mountain-area service would be the same given the unique topography. Potential costs were also reviewed, although specific numbers were not available.

***Unemployment Tax Refund***

Due to an error, Ms. Fritz shared that the District has received an unemployment tax refund in the amount of more than \$1,300.

**ADJOURNED AT: 20:32**

There being no more business to discuss, Mr. Pettit made a *motion* to adjourn the meeting. Mr. Rosenberg seconded the motion, which passed unanimously.

*President:*

Secretary:

**MOTIONS MADE AND PASSED:**

- To waive the reading of the December Minutes. *Motion made by Mr. Pettit; seconded by Mr. Rosenberg; unanimous.*
- To accept the December Minutes as written. *Motion made by Mr. Rosenberg; seconded by Mr. Pettit; unanimous.*
- To waive the reading of the December Special Meeting Minutes. *Motion made by Mr. Rosenberg; seconded by Mr. Pettit; unanimous.*
- To accept the December Special Meeting Minutes as written. *Motion made by Mr. Pettit; seconded by Mr. Rosenberg; unanimous.*
- To waive the reading of the January Special Meeting Minutes. *Motion made by Mr. Pettit; seconded by Mr. Rosenberg; unanimous.*
- To accept the January Special Meeting Minutes as written. *Motion made by Mr. Rosenberg; seconded by Mr. Pettit; unanimous.*
- To approve checks #12769-12781, plus automated payments, credit card expenses, and bank fees. *Motion made by Mr. Pettit; seconded by Mr. Rosenberg; unanimous.*
- To keep the community posting locations the same for 2016. *Motion made by Mr. Rosenberg; seconded by Mr. Pettit; unanimous.*
- To adjourn the meeting. *Motion made by Mr. Pettit; seconded by Mr. Rosenberg; unanimous.*