

INDIAN HILLS FIRE PROTECTION DISTRICT

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BOARD MEETING MINUTES

Wednesday, March 16, 2016

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

MEETING ATTENDED BY:

Fire Protection District Board Members: Scott Kellar — President; Marc Rosenberg — Secretary; Kelley Lehman — Treasurer; Paul Pettit; Ron Walton

Fire Department Members: Emery Carson — Chief

Non-Members: Anita Fritz — Bookkeeper; Karen Nelson — Recording Secretary

Guests: Mike Weege, Chief, Evergreen Fire/Rescue

MEETING CALLED TO ORDER AT: 19:01 Hrs.

INTRODUCTIONS AND ANNOUNCEMENTS:

Mr. Kellar called for introductions around the table.

GUEST SPEAKER: MIKE WEEGE, EVERGREEN FIRE/RESCUE:

Chief Weege explained that he was in attendance to share the status of the Jeffcom centralized dispatch proposal and Evergreen's position on the project. He said that he will advise the Evergreen Fire Protection District Board of Directors to sign the IGA to become part of the consolidated dispatch center at the April board meeting. Chief Weege also said that he had applied for a grant on behalf of seven mountain agencies in the amount of more than \$400,000 to provide a gateway to bridge the gap to a single dispatch channel.

Lengthy discussion followed about how the new system will be managed and maintained if Evergreen's Board agrees to sign the IGA. Concern was expressed about future dispatch quality with the consolidation and the unique requirements of mountain-area dispatching. It was agreed that there are a lot of unknowns with the project, which has a scheduled implementation date of July 2017. Chief Weege stated that the other seven agencies named on the IGA are all on board to sign.

Chief Weege next went through some detailed financials regarding the project and explained that because Indian Hills Fire Rescue would be labeled a "service user," there is not a great expectation to bring a lot of money to the table.

Given the details Chief Weege had shared, Mr. Kellar stated that the letter the Board has prepared regarding concerns about the consolidated dispatch system is semi-pointless since the system will be changing regardless. Chief Weege reminded that the number one priority of the project is to provide a high level of service to responders and the community.

Further conversation followed about backup plans in the event of a system outage or other communication problem. Chief Weege relayed that Metcom and Jeffco would serve as the backup agencies.

FEBRUARY MINUTES:

Mr. Rosenberg made a *motion* to waive the reading of the February Minutes, which was seconded by Mr. Walton and passed unanimously.

Mr. Pettit made a *motion* to accept the February Minutes as written. Mr. Rosenberg seconded the motion, which passed unanimously.

MARCH SPECIAL MEETING MINUTES:

Mr. Rosenberg made a *motion* to waive the reading of the March Special Meeting Minutes, which was seconded by Mr. Pettit and passed unanimously.

Mr. Rosenberg made a *motion* to accept the March Special Meeting Minutes as written. Mr. Walton seconded the motion, which passed unanimously.

TREASURER'S REPORT:

Monthly Financial Reports

District expenses are at 14% as of the end of February. Ms. Fritz drew attention to the fact that account #5150 (Station Maintenance/Repair) is already over budget due to unexpected septic system and station generator expenses.

Minimal conversation occurred regarding the Profit Loss Budget Performance spreadsheet other than to note that EMS expenses (account #6045) are high for the month because of Ambulance Day.

Ms. Fritz announced she had one more check to write:

#12819 to Jefferson County for \$271.81 for fuel.

Mr. Walton made a *motion* to approve checks #12800-12819, plus automated payments, credit card expenses, and bank fees. Mr. Rosenberg seconded the motion, which passed unanimously.

DEPARTMENT/OFFICERS' REPORTS:

Fire Marshal — Randy Rudloff

Not present.

Chief — Emery Carson

Mr. Carson distributed a report and began by saying that apparatus 357 has been titled. He explained that Mr. Batista had finally sent the original title.

Next, Mr. Carson reiterated that Chief Weege had gone in front of NCR Communications to get the funding to complete the single dispatch channel. A decision will be made by April 10.

Conversation segued to the need for an updated mutual aid agreement with Inter-Canyon to enable volunteers from both departments to drive ambulances from either agency. Mr. Carson distributed a draft of an updated agreement for board members to see. After review, concerns were raised that clarification was needed to spell out that volunteers could actually drive the apparatus rather than just accompany patients. Also, it was suggested that mention be made of annual background checks through the DMV. Mr. Kellar also questioned why the updated agreement had an effective date of only one year rather than leaving it open ended.

Mr. Carson agreed to make changes and then forward the agreement to the attorney for review before the next board meeting.

Next, Mr. Carson distributed a copy of the RFP for station siding, which has been reviewed by the attorney. Brief discussion followed about publishing an abbreviated version in the local paper referencing a link to complete bid documents on the District's website. Mr. Rosenberg raised the concern about spending money to re-side a structure that isn't in good condition. After conversation, it was agreed that Mr. Carson would also look into getting bids to simply repair and repaint the existing exterior.

Mr. Carson concluded his report by summarizing the calls for the month, which total 8 to date and 54 year to date.

Assistant Chief — Marc Rosenberg

Mr. Rosenberg said that he had nothing to share.

Fire Captain — Scott Case

Not present.

EMS Captain — Bob Fager

Not present

NEW BUSINESS:

Fourth of July Update

Mr. Carson shared that community meetings were being held to see if having a fireworks display this summer is feasible. Mr. Carson reminded that organizers would have to pay for the cost of the fireworks as well as manpower for traffic control. He also noted that weather might play a factor.

EXECUTIVE SESSION:

Mr. Rosenberg made a *motion* to call an Executive Session at 21:00 per CRS § 24-6-402(4)(f) to discuss personnel issues. Mr. Walton seconded the motion, which passed unanimously. All meeting attendees left the room with the exception of the Board members and Mr. Carson. Recording commenced using the District's recorder.

The Executive Session concluded at 21:17 and the meeting was called back to order.

ADJOURNED AT: 21:18

There being no more business to discuss, Mr. Walton made a *motion* to adjourn the meeting. Mr. Rosenberg seconded the motion, which passed unanimously.

President:

Secretary:

MOTIONS MADE AND PASSED:

- To waive the reading of the February Minutes. *Motion made by Mr. Rosenberg; seconded by Mr. Walton; unanimous.*
- To accept the February Minutes as written. *Motion made by Mr. Pettit; seconded by Mr. Rosenberg; unanimous.*
- To waive the reading of the March Special Meeting Minutes. *Motion made by Mr. Rosenberg; seconded by Mr. Pettit; unanimous.*
- To accept the March Special Meeting Minutes as written. *Motion made by Mr. Rosenberg; seconded by Mr. Walton; unanimous.*
- To approve checks #12800-12819, plus automated payments, credit card expenses, and bank fees. *Motion made by Mr. Walton; seconded by Mr. Rosenberg; unanimous.*
- To call an Executive Session to discuss personnel issues. *Motion made by Mr. Rosenberg; seconded by Mr. Walton; unanimous.*
- To adjourn the meeting. *Motion made by Mr. Walton; seconded by Mr. Rosenberg; unanimous.*