

INDIAN HILLS FIRE PROTECTION DISTRICT

4476 Parmalee Gulch Rd.
P.O. Box 750
Indian Hills, CO 80454
Phone: 303-697-4568

BOARD MEETING MINUTES

Wednesday, December 22, 2010

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

MEETING ATTENDED BY:

Fire Protection District Board Members: Paul Pettit — President; Bret Roller — Treasurer; Marc Rosenberg — Secretary; Ron Walton; Richard Westerlage

Fire Department Members: Don Schoenbein — Chief; Emery Carson — Assistant Chief; Bob Fager — Rescue Captain; Ray Vogler

Non-Members: Anita Fritz — Bookkeeper; Karen Nelson — Recording Secretary

MEETING CALLED TO ORDER AT: 19:37 Hrs.

MINUTES:

Mr. Rosenberg made a *motion* to waive the reading of the November Minutes, which was seconded by Mr. Roller and passed unanimously.

Discussion followed and the following changes were made. Page 2, seventh paragraph, fifth and sixth sentences to read: “He had finally connected with a representative, *Mr. Kobl*, in Colorado Springs. Mr. Schoenbein said that *Mr. Kobl* was not the same person that Ms. Corsaut worked with.” Page 4, first paragraph, second sentence to read: “Mr. Rosenberg recommended getting one with a *dual system*.” Page 4, fifth paragraph, sixth sentence to read: “And someone hit the fuel tank and dislodged the *fuel sending unit* on apparatus 359.”

Mr. Rosenberg made a *motion* to accept the November Minutes as amended, which was seconded by Mr. Walton and passed unanimously.

Discussion turned to Ms. Nemer’s email concerning the October Minutes. Regarding item #1 pertaining to Mr. Roller’s request for payment in connection with work he did on the communications system project, Mr. Pettit clarified that there were two issues. Mr. Roller had requested reimbursement for concrete and construction materials that he had purchased for the foundation, and Mr. Roller had also requested that payment be made to Mr. Hall for the work he had done to date on the project.

It was agreed that the confusion could be cleared up if the fourth and fifth sentences of the first paragraph on page 3 of the October Minutes could be amended to read: "Mr. Hall has been working without payment for a long time, Mr. Roller noted. Could *Mr. Hall* be paid as well?" But since the Minutes had already been approved and signed, a decision was made to let the original wording stand.

Conversation moved to the second item in Ms. Nemer's email regarding the discussion surrounding whether the Department's office manager should be paid hourly or be a salaried employee. Mr. Westerlage clarified that Ms. Corsaut is actually paid hourly. Mr. Schoenbein recalled that the discussion was casual.

Such discussion brought up the issue of when Ms. Nemer should review the Minutes. Presently, she reviews them after final approval and provides comments then.

Mr. Rosenberg made a *motion* to send Ms. Nemer the Minutes in draft form rather than after final approval so that her comments can be discussed in a timely manner. Mr. Roller seconded the motion, which passed unanimously.

TREASURER'S REPORT:

Monthly Reports

Mr. Pettit began by stating that he had no comments on the cover page of the financial reports. No discussion occurred regarding the Profit Loss Budget Performance spreadsheet or Executive Summary.

Discussion turned to Checks. Mr. Rosenberg asked about check #11379 to Base Camp for \$2,957.75 for the awards banquet. Was that just for food? "Yes," answered Ms. Fritz, who added that the total included tip. Mr. Pettit noted that the cost worked out to about \$65 per person. Ms. Fritz provided further itemization of the bill: \$28 per person for the main course, \$9 per person for the appetizers, and \$1.35 for coffee. The dessert was \$65. Mr. Rosenberg suggested shopping out the bid for next year. Ms. Fritz agreed, adding that \$9 per person for appetizers was high.

Further conversation followed. Mr. Pettit noted that the dessert ran out quickly. Mr. Roller agreed that the banquet should be put out for bid next year. He added that he didn't think this year's cost was a responsible use of funds. Mr. Rosenberg said that there are plenty of vendors to ask to submit a bid. If Base Camp is the cheapest, then so be it. Mr. Schoenbein interjected that the Fire Boots auxiliary would like to be more involved in the awards banquet next year.

Ms. Fritz shared that the cost for the 2009 awards banquet food had been \$1,577. And, she added, there had been more people. It was noted that the base price was \$1,000 more in 2010. Ms. Fritz also said that the cost had been \$1,700 in 2008. Mr. Westerlage suggested that there be a limit on food costs for the 2011 awards banquet. He noted that liquor costs were not included in the Base Camp fee. Mr. Schoenbein interjected that the Department pays for the liquor. Mr. Roller recommended getting the Fire Boots involved next year. Mr. Carson agreed that the food should be bid out next year.

Discussion moved to check #11387 to Bound Tree for \$1,090.16. Mr. Pettit asked if the expense was for medication. Mr. Schoenbein responded that it was for supplies as a result of the EMTi certification. There shouldn't be this amount in the future, he added. Mr. Roller asked about the lockboxes. Mr. Schoenbein answered that they were located in the office and ambulances. He said that Mr. Fager had bought the lockboxes at a cost of \$160 for all three.

Mr. Pettit asked about check #11392 to Evergreen Fire/Rescue for \$1,920.76. Are all the trucks running fine? "Close," Mr. Carson responded. Mr. Pettit asked for clarification with apparatus 341, which required the electric winch control to be relocated. Mr. Carson explained that it was in a bad spot and had been remounted into the toolbox in order to stay cleaner.

Ms. Fritz asked about check #11394 to First Responder Communication for \$18,276. Mr. Roller said the expenses were accurate. Discussion moved to check #11403 to Toussaint, Nemer & Coaty for \$864. Ms. Fritz pointed out that the first three itemizations were from the previous month. In addition, one line item was a Department expense, she continued, adding that she had caught the error and voided the check the previous month.

Mr. Rosenberg made a *motion* to approve checks #11379-11404, plus automatic payments and bank fees. Mr. Walton seconded the motion, which passed unanimously.

Pension Contribution

Ms. Fritz stated that the District had received less money from the State than anticipated. Mr. Rosenberg asked about an invoice. Ms. Fritz responded that there was no invoice; just an estimate. Mr. Schoenbein asked how the figures were arrived at. Brief explanation followed. Ms. Fritz said that the total amount was based on a \$24,000 contribution, \$13,000 of which the District had expected to contribute. But only \$9,308 had been received from the State rather than the expected \$11,000, leaving an almost \$2,000 deficit. Mr. Carson suggested that perhaps it was a result of less income from property taxes. Ms. Fritz shared that the District had received \$11,000 the previous year. Ms. Fritz then stated that the pension was under funded. Mr. Carson reminded that money had been lost in accounts over the years.

Mr. Rosenberg said that the line item for the pension contribution in the 2011 budget would need to be changed. Mr. Walton questioned whether there was enough money allocated. Ms. Fritz admitted that she hadn't yet written the check because she didn't know what to do. What if the District contributes a different amount than originally declared? Mr. Walton advised doing what the study says. Ms. Fritz said that the District didn't the previous year. Mr. Carson suggested that the District could be at an "iffy" point in terms of being in trouble. Mr. Rosenberg summed up that a \$24,000 payment needed to be made. Ms. Fritz said she had done the paperwork saying that the District would contribute \$13,000.

The State required payment by December 31, Ms. Fritz continued. Mr. Walton said the District could either contribute \$15,000 to make up the difference or the original \$13,000. Mr. Schoenbein suggested that perhaps a separate account could be tapped for an additional \$2,000 to make up the difference. Both Mr. Rosenberg and Mr. Walton agreed that the District should make up the difference.

After reviewing some paperwork, Mr. Westerlage said that he thought the District could make a higher contribution without a penalty. Mr. Pettit advised making the check out for \$24,076.

Mr. Walton made a *motion* to draft a \$24,076 check for the pension fund, with the District making up the difference in what hadn't been received from the State contribution. Mr. Rosenberg seconded the motion, which passed unanimously.

Ms. Fritz asked how many people were currently collecting from the fund. Mr. Carson estimated 12-14 people, all of whom collect at different rates. Ms. Fritz said that she would be writing check #11405 to FPPA for \$24,076.

Mr. Roller asked if there is anyone for Ms. Fritz to work with on numbers for the study. Mr. Carson responded that paperwork is provided. Mr. Roller inquired whether there was a person Ms. Fritz could talk to. "No," answered Mr. Carson. Mr. Roller said that it's a good idea to talk to someone when the study is in process. Mr. Rosenberg wondered if Ms. Nemer might understand the process. Mr. Schoenbein acknowledged that he had been associated with the FPPA for more than 20 years and attested to the fact that it's one of the best run pensions. Ms. Fritz said that Ms. Griggs at Gemsbok understands the process. Mr. Carson said that perhaps an FPPA representative would be willing to come to a meeting and answer questions. Ms. Fritz said she had one good contact that she would ask.

2011 Budget

Ms. Fritz passed out a copy of the proposed 2011 budget. She began by saying that the amount for account #4000 (Property Tax Income) is now \$276,450. Mr. Roller asked if that was the final figure. Ms. Fritz responded "yes."

Mr. Carson suggested adding more money to the pension account (#6230). Mr. Roller advised waiting since the allocation was speculation. Mr. Walton said more information was needed. Mr. Schoenbein said that he thought it was better to overbudget than the alternative. Ms. Fritz said that account #6230 could be increased to \$15,000.

Ms. Fritz asked about the cell phones. Mr. Schoenbein responded that the phones had been used for the first time that day. He expressed that he planned to get three more phones at Wal-Mart before the end of the year. It was decided to cancel the Nextel service. There was no cancellation fee, Ms. Fritz had been advised. Mr. Rosenberg shared that Mr. Fager had been extremely happy with the phone service.

Mr. Pettit turned conversation back to the budget, saying he didn't see any major changes that needed to be made. Ms. Fritz asked about the truck payment. She said she hadn't received any return calls about the loan. She then asked if the District held the title. Mr. Schoenbein said he had the certificate of origin. He also shared that there was a commitment to sell. He had sent copies of the certificate to Fire Trucks Plus. Mr. Roller noted that the loan was based on an asset. The loan had to be figured out. Mr. Carson said that Wells Fargo would want to know what the District was replacing the asset with. Mr. Schoenbein said that there was a \$150,000 balance that would need to be recollateralized.

Ms. Fritz asked Mr. Carson if he would be willing to try to contact Wells Fargo. He said he would. Mr. Westerlage asked if Ms. Fritz had a copy of the loan paper. She responded affirmatively. Was there mention of collateral? “Yes,” answered Ms. Fritz. Mr. Schoenbein recalled that the certificate of origin had been received at the completion of the Spartan chassis. Mr. Westerlage clarified that the District got a loan with the truck as collateral. Is it legal to then sell the collateral?

Ms. Fritz said she was trying to get clarification. She was familiar with how Wells Fargo had handled such issues in the past. Mr. Roller said a call should be made to restructure the loan. Mr. Pettit advised that the District needed to be prepared to pay off the loan and recollateralize. Mr. Roller said that if Wells Fargo works with the District, great. If not, the District can get a new loan.

Mr. Pettit then read aloud the Resolution to Adopt Budget document and made a *motion* to adopt the document, which was seconded by Mr. Rosenberg and passed unanimously.

Mr. Pettit then read aloud the Resolution to Set Mill Levies document and made a *motion* to adopt the document, which was seconded by Mr. Rosenberg and passed unanimously.

Mr. Pettit then read aloud the Resolution to Appropriate Sums of Money document and made a *motion* to adopt the document, which was seconded by Mr. Rosenberg and passed unanimously.

Regarding the final document, Ms. Fritz noted that she would calculate the operations and reserves figure the following day based on past reserves and the current budget.

Ms. Fritz stated that the District has \$13,983 left over in the 2011 budget. Mr. Westerlage asked if the \$478,838.85 figure in the financial reports referred to money in the bank. “Yes,” answered Ms. Fritz. Discussion followed about the carryover amount. Mr. Walton asked about the ColoTrust account. Ms. Fritz explained that it was savings, adding that the account used to make good money. But more is being earned with the Wells Fargo account now, she continued. Some Special Districts invest in CDs, she said, adding that the options needed to be discussed.

Mr. Walton pointed out the \$11,403.42 in interest payments on the loan. Mr. Roller said that anytime debt can be alleviated . . . Mr. Rosenberg asked if the District should pay off the loan. He calculated how much money could be saved by doing so. Mr. Pettit asked when the next \$60,000 payment would be due. “June,” answered Ms. Fritz. Mr. Roller asked what made sense. Ms. Fritz looked over the loan documents and said that the payoff amount could be requested. She added that the District was making nothing on the money in the bank. In fact, Mr. Roller pointed out, the District is losing money. He advised moving forward with paying off the loan. Ms. Fritz said that she would call Ms. Retterer the following day. Mr. Pettit noted that the final numbers could be changed.

Mr. Rosenberg made a *motion* to authorize Ms. Fritz to pay off the apparatus loan barring any negative ramifications. Mr. Walton seconded the motion, which passed unanimously.

Ms. Fritz said that it might be January before she could get the payoff amount. She expressed that having no apparatus loan and new trucks would be a good way to start the year.

DEPARTMENT/OFFICERS' REPORTS:

Fire Marshal — Randy Rudloff

Not present; no report submitted.

Chief's Report — Don Schoenbein

A report was distributed and various items were discussed. Mr. Schoenbein began with item #1 regarding the sale of the Darley. The legal issue that was a concern had been cleared up since no one contested the waiting period, he added. Mr. Schoenbein moved on to item #2 regarding an update on the radio system. The Mt. Lindo site has been mitigated, and plenty of wood is available on site. Mr. Walton asked if the site caretaker wanted the wood. Mr. Roller responded that there was plenty.

Discussion moved to item #3 regarding an update on the Fire Boots auxiliary. Mr. Schoenbein shared that the group is working on by-laws and has a core group of incident support volunteers. He listed the current members, noting that Mr. Fager's wife is heading up the group. Mr. Schoenbein also mentioned that the auxiliary is in the process of filing for 501(c)(3) status as a fundraising arm of the Department.

Mr. Schoenbein segued to item #4 concerning the Assistance to Firefighters Grant that he had applied for. He explained that the request for a station exhaust system has been denied primarily due to the type of facility the Department has, low call volume, and population served. A copy of the letter from FEMA rejecting the grant request was attached to Mr. Schoenbein's monthly report. He noted that surprisingly a small department in Branson, CO, got a grant. Mr. Carson asked how much Mr. Schoenbein had asked for. "\$47,000," he responded.

Conversation turned to item #5 regarding EMTi certification. Mr. Schoenbein stated that two of the three EMTis have been cleared for service starting January 1. In addition, the ambulances have been upgraded from BLS to ALS capability. A meeting would occur in January with Dr. Loyton, he continued, contingent on the ambulance inspection the following week.

In additional staff news, Mr. Schoenbein shared that probationary member Mr. Kinney will be attending the Fire Academy starting in January. Mr. Schoenbein said that he would have Mr. Kinney sign a contract.

Mr. Schoenbein concluded his report by summarizing the calls since the last meeting, which totaled five. He noted that two of the calls had been that day.

Mr. Westerlage asked about progress on the Department by-laws. Mr. Schoenbein responded that Mr. Gilbert was working on them. Mr. Pettit suggested that discussion occur about District by-laws at the January meeting.

Assistant Chief's Report — Emery Carson

Apparatus

Present; no report submitted. Mr. Carson said that the tank on apparatus 341 had been repaired. The truck also had new front tires put on that week. In further apparatus news, Mr. Carson shared that the fuel sensor had been fixed on apparatus 359, the carburetor had been repaired on apparatus 371, and a small oil leak as a result of a faulty oil pan plug had been fixed on apparatus 383. Also, Mr. Carson mentioned the driving lights on apparatus 341. Mr. Rosenberg suggested checking the air sensor on apparatus 341 as well.

Communications System

Regarding the radio system, Mr. Carson said that the Department was really close. It was just fine-tuning now. Mr. Carson mentioned that that work was being done to get rid of the squelch on the Minotaurs. He said the tones were operating on the Inter-Canyon frequency now, but added that there are still problems at the Critchell site. He explained the background of how Inter-Canyon had contracted with a company that went out of business shortly after the deal. Consequently, Mr. Carson continued, there is equipment that needs to be changed out. Inter-Canyon will pay half of the \$3,000 Critchell upgrade fee. Mr. Rosenberg suggested that Inter-Canyon may be willing to pay the whole fee.

To summarize, Mr. Carson said that the system down at Smokey Hill would be replaced and once the minotaurs are fixed, the transition can be completed. Mr. Pettit asked about a second repeater. Mr. Carson responded that there are two at the Mt. Lindo site. Further discussion followed about the repeaters and the learning curve with the new system.

Discussion then turned to the current difficulties when communicating with the new system. Mr. Fager said that when Inter-Canyon talks to the County, it “steps on” Indian Hills’s communications. Inter-Canyon can’t hear Indian Hills, he said. Mr. Westerlage said that Inter-Canyon can hear on channel 1. Mr. Fager clarified that if communication is on a channel that goes through the repeater, then Inter-Canyon can hear. Discussion followed about possible solutions, including a split of the main channel and a portable repeater on apparatus 341.

Overall, Mr. Carson said, he feels really good about the communications system. Mr. Rosenberg expressed that it was a good move to put the other repeater at Mt. Lindo. Mr. Pettit noted that frequencies were needed. Mr. Westerlage asked if the system on Mr. Kauffman’s property would be removed. “Yes,” answered Mr. Carson, when the new system is 100%. Mr. Rosenberg noted that Jefferson County is still toning on fire channel 1. Conversation followed about dispatching preferences.

Station Remodel Update

Mr. Carson said that plans were moving forward. A meeting was planned with an architect to review the drawings. By March, he said, the drawings should be complete and the project can be sent out for bid. Mr. Walton suggested configuring the roof to take advantage of solar power. Mr. Carson recalled there had been support for the project at one time from residents of Falcon Wing. Mr. Rosenberg agreed, saying that Mr. Himstedt had damaged that relationship.

Fire Captain’s Report — Steve Bruns

Not present; no report submitted.

Rescue Captain's Report — Bob Fager

Present; no report submitted. Mr. Fager stated that he and Mr. Gagnier were done with the EMTi certification. Mr. Ratke had finished his clinicals but still needed to take the exam. Lots of supplies had been ordered to upgrade the ambulances, he concluded.

NEW BUSINESS:

New Apparatus — Don Schoenbein

Mr. Schoenbein passed around a handout detailing the apparatus options currently being considered in exchange for the Darley. The District currently has what is essentially a \$350,000 line of credit with Fire Trucks Plus as a result of the Darley sale. The apparatus detailed in the handout included:

- 2009/2010 Ford F750 cab/chassis that can have a tank built to spec
- 2005 Kenworth T300 Pierce pumper/tanker
- 2008 Sterling Bullet brush truck
- 2009/2010 Wildfire mini-pumper ATV
- 2004 Ford/wheeled coach ambulance

Mr. Schoenbein stated that his goal was to update the current aging fleet vehicles to meet current and future needs. He then listed his priorities in terms of apparatus needs.

Discussion began with the Ford F750. Mr. Schoenbein noted that it would run in the \$190,000-200,000 range with another \$20,000-30,000 to equip it and a three- to four-month build time. Mr. Walton questioned the decision having single vs. double axle. Mr. Schoenbein said that it came down to having members being comfortable driving it.

Regarding the Kenworth, Mr. Schoenbein noted that it has 2,700 miles, is very well-equipped, and is offered at \$189,000. Ms. Fritz asked if the price was negotiable. “Yes,” answered Mr. Schoenbein, who also said that it has a 1,700-gallon tank size. Anything over 1,000 gallons is considered a tanker, he said. Discussion ensued about the tank size and concerns regarding smaller tanks. Mr. Schoenbein noted that several neighboring departments have larger tankers, including Evergreen, which has a 3,500-gallon apparatus. He pointed this out, he said, because if there’s a big fire, the Department has automatic aid if a structure is involved and the opportunity still exists for mutual aid as well. Mr. Rosenberg said that he thought it was a nice truck.

Conversation moved on to the Sterling truck. Mr. Schoenbein said that it is basically a new truck. It is well-equipped, he continued, and has a shorter wheel base than the Ford F750. Mr. Pettit asked about the mileage. Mr. Schoenbein responded that it has 8,000 miles and has never been in service. Further conversation followed about the specs that were listed. Mr. Pettit said he would want someone to view in person any of the trucks being discussed before making a decision.

Mr. Westerlage shared that five of the Department’s trucks had been paid off in 2005. At that time, a decision had been made to buy apparatus that was “ready to roll” in the future. The Kenworth truck is a nice deal, he said.

Mr. Pettit said he would echo the concern he had heard regarding small tank size but said that he liked the brush truck. Mr. Roller asked Mr. Carson his opinion on tank size. Mr. Carson said that the Department needs to carry more water. But maneuverability of the apparatus is more important. Discussion followed about the feasibility of having a separate tender. Mr. Rosenberg expressed that maneuverability is lost with a 3,500-gallon tanker. He reminded that there are 32 hydrants in the District. He agreed that the Kenworth was the right size and said that he thought it would be crazy to pass on it.

Mr. Carson agreed, but added that it needed to be seen and driven. Mr. Schoenbein reminded that the Department doesn't have enough members to man an apparatus with more water capacity. Discussion followed about how much protection time various tank sizes offer. Mr. Walton asked if the Kenworth vehicle would provide ten minutes of protection. Both Mr. Schoenbein and Mr. Rosenberg responded "absolutely." Mr. Schoenbein responded that the apparatus would probably offer more like 15-20 minutes of protection because of the foam feature. Extensive conversation followed about specific details of the Kenworth truck.

Mr. Walton made a *motion* to authorize Mr. Rosenberg and Mr. Carson to assess the Kenworth truck and make a purchase decision pending approval. Mr. Roller seconded the motion, which passed unanimously.

Mr. Westerlage said that he liked the Kenworth truck. Mr. Pettit asked Mr. Westerlage if he was okay with this truck as the first purchase. "Yes," responded Mr. Westerlage. Mr. Rosenberg noted that if more water capacity is needed down the road, the District has money in reserves. Mr. Pettit mused that while he would like more water capacity on the tank, the Kenworth had everything that the Department needed.

Mr. Walton asked about the expense associated with sending Mr. Rosenberg and Mr. Carson to California to view the truck. Mr. Schoenbein responded that Fire Trucks Plus should accommodate them.

Mr. Schoenbein turned conversation back to the brush truck. Mr. Rosenberg said he'd like to replace apparatus 355. Mr. Roller responded that he thought members should learn to drive it since it's valuable in the District. Further conversation followed about the positives and negatives of the Department's current fleet and plans for replacing each.

Mr. Walton advised that Mr. Rosenberg and Mr. Carson look at what's available at Fire Trucks Plus and come back with recommendations. Mr. Schoenbein said that there are a couple of ambulances to look at as well. Also, he said, he needed the correct dimensions of the Kenworth. Mr. Pettit asked when Mr. Rosenberg and Mr. Carson would go view the Kenworth. The first of the year? "Yes," answered Mr. Rosenberg. Mr. Schoenbein pointed out that the trucks may not all be on the same lot. Mr. Roller advised focusing on the Kenworth.

MEETING ADJOURNED AT: 22:10

There being no more business to discuss, Mr. Walton made a *motion* to adjourn the meeting, which was seconded by Mr. Rosenberg and passed unanimously.

President:

Secretary:

MOTIONS MADE AND PASSED:

- To waive the reading of the November Minutes. *Motion made by Mr. Rosenberg; seconded by Mr. Roller; unanimous.*
- To accept the November Minutes as amended. *Motion made by Mr. Rosenberg; seconded by Mr. Walton; unanimous.*
- To send Ms. Nemer the Minutes in draft form rather than after final approval so that her comments can be discussed in a timely manner. *Motion made by Mr. Rosenberg; seconded by Mr. Roller; unanimous.*
- To approve checks #11379-11404, plus automatic payments and bank fees. *Motion made by Mr. Rosenberg; seconded by Mr. Walton; unanimous.*
- To draft a \$24,076 check for the pension fund, with the District making up the difference in what hadn't been received from the State contribution. *Motion made by Mr. Walton; seconded by Mr. Rosenberg; unanimous.*
- To adopt the Resolution to Adopt Budget document. *Motion made by Mr. Pettit; seconded by Mr. Rosenberg; unanimous.*
- To adopt the Resolution to Set Mill Levies document. *Motion made by Mr. Pettit; seconded by Mr. Rosenberg; unanimous.*
- To adopt the Resolution to Appropriate Sums of Money document. *Motion made by Mr. Pettit; seconded by Mr. Rosenberg; unanimous.*
- To authorize Ms. Fritz to pay off the apparatus loan barring any negative ramifications. *Motion made by Mr. Rosenberg; seconded by Mr. Walton; unanimous.*
- To authorize Mr. Rosenberg and Mr. Carson to assess the Kenworth truck and make a purchase decision pending approval. *Motion made by Mr. Walton; seconded by Mr. Roller; unanimous.*
- To adjourn the meeting. *Motion made by Mr. Walton; seconded by Mr. Rosenberg; unanimous.*

This document was created with Win2PDF available at <http://www.win2pdf.com>.
The unregistered version of Win2PDF is for evaluation or non-commercial use only.
This page will not be added after purchasing Win2PDF.