

INDIAN HILLS FIRE PROTECTION DISTRICT

4476 Parmalee Gulch Rd.
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BOARD MEETING MINUTES

Wednesday, April 23, 2014

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

MEETING ATTENDED BY:

Fire Protection District Board Members: Paul Pettit — President; Kelley Lehman — Treasurer; Marc Rosenberg — Secretary; Scott Kellar; Ron Walton

Fire Department Members: Emery Carson — Chief

Non-Members: Karen Nelson — Recording Secretary

Absent: Anita Fritz

MEETING CALLED TO ORDER AT: 19:02 Hrs.

MARCH MINUTES:

Mr. Rosenberg made a *motion* to waive the reading of the March Minutes, which was seconded by Mr. Kellar and passed unanimously.

Mr. Rosenberg made a *motion* to accept the March Minutes as written. Ms. Lehman seconded the motion, which passed unanimously.

TREASURER'S REPORT:

Financial Reports

Minimal conversation occurred regarding the financial reports. It was noted that account #5175 (Misc. Overhead Expenses) is at 398% of the annual budget because of expenses incurred during the trip to pick up the new tender. Most of the expenses will be reimbursed by Rosenbauer, however. No conversation occurred regarding the checks or credit card purchases.

Mr. Rosenberg made a *motion* to approve checks #12302-12317, plus automated payments, credit card expenses, and bank fees. Mr. Walton seconded the motion, which passed unanimously.

District Financial Policies

Mr. Kellar passed out a copy of proposed financial and purchasing policies that he had drafted for Board review. Discussion followed regarding the purpose of the document, procedures for the approval process, purchasing limits for varying levels of authority, and policies regarding District credit cards and bank accounts. After conversation, minor changes and clarifications were made to the document with plans to review a revised version at the next month's Board meeting.

DEPARTMENT/OFFICERS' REPORTS:

Fire Marshal — Randy Rudloff

Not present; no report submitted. Mr. Carson shared that the sale of the Indian Hills Equestrian Center is supposed to be final the following day. He noted that fire violations will have to be addressed by the new owner. Also mentioned was the fact that Sit-n-Bull has allegedly been sold.

Chief — Emery Carson

A report was distributed and various items were discussed. Mr. Carson began by stating that he had visited the Mt. Lindo and Smokey Hill communications sites with Frontier Radio. An agreement for twice-annual maintenance is in process, he said.

Dispatch will be transferred to Evergreen Fire/Rescue beginning at 8 am on Monday, May 5, Mr. Carson announced. Also discussed were ambulance collections figures through the first quarter of the year and the fact that a second round visit for the EMTS grant will be made on May 15.

In apparatus news, Mr. Carson said that a valve had to be repaired on apparatus 349 at a cost of \$785. In addition, Mr. Carson announced that apparatus 371 had most likely been sold for \$10,000. In other financial news, Mr. Carson shared that a \$5,000 donation to the department had been received from Academy Mortgage via member Brian Kerby. The money would be used to purchase a bunker gear extractor and possibly pay for a washing machine.

After summarizing the calls for the month, which totaled 14 to date, discussion turned to the feasibility of using the Parmalee property for a potential substation. Positives and negatives were reviewed.

Mr. Carson concluded his report by stating that revised copies of the Employee Handbook had been distributed for final review. He said that he anticipates reviewing and voting on the document at the next Board meeting.

Assistant Chief — Marc Rosenberg

Present; no report submitted.

Fire Captain — Scott Case

Not present; no report submitted.

EMS Captain — Bob Fager

Not present; no report submitted.

OLD BUSINESS:

Fire Trucks Plus Lawsuit

Brief discussion occurred regarding the status of the lawsuit. Mr. Pettit shared that a settlement had been offered and rejected because it was unacceptable. He further stated that the attorney was moving forward on the paperwork for the stipulation of judgment. It was discussed that no further money would be spent with Mr. Nahmias because the case should be turned over to the collections attorney once the stipulation is granted.

NEW BUSINESS:

Pension Board

Ms. Lehman shared details of the meeting she and Mr. Carson had with Mr. Toussaint regarding the pension board. Conversation followed about what constitutes a member in good standing eligible for pension credit. After discussion, it was agreed that a pension board meeting would be held before the August Board meeting and include all District Board members plus two department members.

Additional Topics

Brief discussion occurred regarding the grant for the radios, which includes some \$60,000 worth of new equipment. It was noted that a check would need to be written soon for the District's portion of the grant.

Also discussed was a project that will interconnect communications among departments that will be switching to Evergreen dispatch to provide better overall coverage. Mr. Kellar stated that the project would be funded.

ADJOURNED AT: 20:34

There being no more business to discuss, Mr. Rosenberg made a *motion* to adjourn the meeting, which was seconded by Mr. Walton and passed unanimously.

President:

Secretary:

MOTIONS MADE AND PASSED:

- To waive the reading of the March Minutes. *Motion made by Mr. Rosenberg; seconded by Mr. Kellar; unanimous.*
- To accept the March Minutes as written. *Motion made by Mr. Rosenberg; seconded by Ms. Lehman; unanimous.*
- To approve checks #12302-12317, plus automated payments, credit card expenses, and bank fees. *Motion made by Mr. Rosenberg; seconded by Mr. Walton; unanimous.*
- To adjourn the meeting. *Motion made by Mr. Rosenberg; seconded by Mr. Walton; unanimous.*