

INDIAN HILLS FIRE PROTECTION DISTRICT

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SPECIAL BOARD MEETING MINUTES

Monday, December 14, 2015

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

MEETING ATTENDED BY:

Fire Protection District Board Members: Scott Kellar — President; Marc Rosenberg — Secretary; Kelley Lehman — Treasurer; Paul Pettit; Ron Walton

Fire Department Members: Emery Carson — Chief

Non-Members: Karen Nelson — Recording Secretary

MEETING CALLED TO ORDER AT: 18:04 Hrs.

2016 BUDGET PAPERWORK

Budget paperwork for 2016 was distributed for review.

Mr. Kellar began by reading and signing the Letter of Budget Transmittal and Budget Message. Mr. Rosenberg also signed the documents.

Mr. Kellar read the Resolution to Adopt Budget (#12/15-1).

Mr. Pettit made a *motion* to adopt the Resolution to Adopt Budget. Ms. Lehman seconded the motion, which passed unanimously.

Mr. Kellar read the Resolution to Set Mill Levies (#12/15-2).

Mr. Rosenberg made a *motion* to adopt the Resolution to Set Mill Levies. Mr. Walton seconded the motion, which passed unanimously.

Mr. Kellar read the Resolution to Appropriate Sums of Money (#12/15-3).

Mr. Rosenberg made a *motion* to adopt the Resolution to Appropriate Sums of Money. Mr. Pettit seconded the motion, which passed unanimously.

Mr. Kellar finished by reviewing the Certification of Tax Levies for Non-School Governments.

DEO SELECTION

Brief conversation occurred about hiring a contractor to provide DEO services for the District's upcoming Board member election.

Mr. Rosenberg made a *motion* to authorize Mr. Kellar to hire a DEO to provide services for running the upcoming Board election at a cost not to exceed \$2,500. Mr. Walton seconded the motion, which passed unanimously.

END-OF-MONTH BILL PAYMENT

Because of the early date of the regular Board meeting in December, it was agreed that bills would need to be paid again at the end of the month.

Mr. Rosenberg made a *motion* to electronically approve bills to be paid later in the month. Mr. Walton seconded the motion, which passed unanimously.

PENSION CONTRIBUTION

Discussion occurred about the contribution to be made to the volunteer pension plan.

Mr. Walton made a *motion* to authorize Ms. Nelson to submit a District contribution of \$15,000 to the FPPA for the volunteer pension plan. Mr. Pettit seconded the motion, which passed unanimously.

ADJOURNED AT: 18:29

There being no more business to discuss, Mr. Pettit made a *motion* to adjourn the meeting. Ms. Lehman seconded the motion, which passed unanimously.

President:

Secretary:

MOTIONS MADE AND PASSED:

- To adopt the Resolution to Adopt Budget. *Motion made by Mr. Pettit; seconded by Ms. Lehman; unanimous.*
- To adopt the Resolution to Set Mill Levies. *Motion made by Mr. Rosenberg; seconded by Mr. Walton; unanimous.*
- To adopt the Resolution to Appropriate Sums of Money. *Motion made by Mr. Rosenberg; seconded by Mr. Pettit; unanimous.*
- To authorize Mr. Kellar to hire a DEO to provide services for running the upcoming Board election at a cost not to exceed \$2,500. *Motion made by Mr. Rosenberg; seconded by Mr. Walton; unanimous.*
- To electronically approve bills to be paid later in the month. *Motion made by Mr. Rosenberg; seconded by Mr. Walton; unanimous.*

- To authorize Ms. Nelson to submit a District contribution of \$15,000 to the FPPA for the volunteer pension plan. *Motion made by Mr. Walton; seconded by Mr. Pettit; unanimous.*
- To adjourn the meeting. *Motion made by Mr. Pettit; seconded by Ms. Lehman; unanimous.*