

INDIAN HILLS FIRE PROTECTION DISTRICT

4476 Parmalee Gulch Rd.
P.O. Box 750
Indian Hills, CO 80454
Phone: 303-697-4568

BOARD MEETING MINUTES

Wednesday, February 24, 2016

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

MEETING ATTENDED BY:

Fire Protection District Board Members: Scott Kellar — President; Marc Rosenberg — Secretary; Paul Pettit; Ron Walton

Fire Department Members: Emery Carson — Chief; Bob Fager — EMS Captain; Mark Forgy — Member

Non-Members: Anita Fritz — Bookkeeper; Karen Nelson — Recording Secretary

Absent: Kelley Lehman (excused)

MEETING CALLED TO ORDER AT: 19:08 Hrs.

JANUARY MEETING MINUTES:

Mr. Pettit made a *motion* to waive the reading of the January Minutes, which was seconded by Mr. Walton and passed unanimously.

Mr. Pettit made a *motion* to accept the January Minutes as written. Mr. Walton seconded the motion, which passed unanimously.

TREASURER'S REPORT:

Monthly Financial Reports

District expenses are at 8% as of the end of January. Ms. Fritz drew attention to the fact that account #5150 (Station Maintenance/Repair) is already over budget due to unexpected septic system and station generator expenses.

Mr. Pettit made a *motion* to approve checks #12783-12799, plus automated payments, credit card expenses, and bank fees. Mr. Walton seconded the motion, which passed unanimously.

DEPARTMENT/OFFICERS' REPORTS:

Fire Marshal — Randy Rudloff

Not present. Mr. Carson stated that while the County has adopted the new fire codes, some districts in the area still have not done so.

Chief — Emery Carson

Mr. Carson distributed a report and began by saying that progress on acquiring a title for apparatus 357 has been slow. Certified letters and return receipts have been lost, he added. The letter will be sent again with hopes for a better result, he concluded.

Next, Mr. Carson passed out reports analyzing 2015 calls and ambulance collections. Lengthy conversation followed about the statistics.

Conversation segued to an update and concerns about the Jeffcom consolidated dispatch. Mr. Carson shared that several mountain-area fire departments are concerned about how their dispatch service might be affected with the county consolidation and are writing letters expressing such to Evergreen dispatch. After discussion, it was agreed that Mr. Kellar would draft a letter on behalf of the District.

A handout was distributed detailing pension requirements and summarizing each volunteer's standing regarding call response and training hours for 2015. Mr. Carson stated that only one full member did not earn a year of credit toward the pension. He also noted that two members are receiving credit for service from another fire district as well.

Mr. Carson concluded his report by summarizing the calls for the month, which total 12 to date and 45 year to date.

Assistant Chief — Marc Rosenberg

Mr. Rosenberg said that he had nothing to share.

Fire Captain — Scott Case

Not present.

EMS Captain — Bob Fager

Mr. Fager stated that several members had attended the Denver Health conference and Children's Hospital conference recently. He added that he will be starting a program through Denver Health to transition from being an EMT-I to an EMT-P.

OLD BUSINESS:

Auditor Update

Ms. Fritz said that she had contacted three auditors and received cost estimates from two of them. Discussion also occurred about the fact that the exemption limit has been increased to \$750,000 and that the deadline for applying for an exemption is March 31. Mr. Kellar requested that Ms. Fritz have all three auditors submit formal proposals. The Board then discussed the merits of a full audit vs. an exemption and agreed that the District could go with an exemption if it qualifies since it has had a full audit the previous two years.

Election Update

Mr. Kellar shared that both his and Mr. Pettit's Board seats are up for election in May. He reminded that the deadline for submitting self-nomination forms is just two days away.

Station Siding RFP

It was noted that the RFP still has to be reviewed by the attorney before proceeding.

ADJOURNED AT: 20:05

There being no more business to discuss, Mr. Rosenberg made a *motion* to adjourn the meeting. Mr. Walton seconded the motion, which passed unanimously.

President:

Secretary:

MOTIONS MADE AND PASSED:

- To waive the reading of the January Minutes. *Motion made by Mr. Pettit; seconded by Mr. Walton; unanimous.*
- To accept the January Minutes as written. *Motion made by Mr. Pettit; seconded by Mr. Walton; unanimous.*
- To approve checks #12783-12799, plus automated payments, credit card expenses, and bank fees. *Motion made by Mr. Pettit; seconded by Mr. Walton; unanimous.*
- To adjourn the meeting. *Motion made by Mr. Rosenberg; seconded by Mr. Walton; unanimous.*