

# INDIAN HILLS FIRE PROTECTION DISTRICT

4476 Parmalee Gulch Rd.

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Indian Hills, CO 80454

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## **BOARD MEETING MINUTES**

Wednesday, April 28, 2021

*The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.*

### **ATTENDEES:**

**Fire Protection District Board Members:** Scott Kellar - President, Marc Rosenberg -Treasurer (excused absence), Chris Vigil – Secretary (excused absence), Scott Ryplewski, Kelley Lehman

**Fire Department Members:** Mark Forgy – Chief

**Non-Members:** Angel Dee Manning - Recording Secretary

**Community Members:** Cheryl - resident

### **MEETING CALLED TO ORDER: 19:00**

The meeting was called to order by President Scott Kellar at 19:00 hours.

### **INTRODUCTIONS:**

President Kellar welcomed everyone to the meeting.

### **APPROVAL OF THE AGENDA:**

President Kellar called for any additions or suggested changes and there were none.

### **PUBLIC COMMENTS:**

Cheryl, a resident of Indian Hills, inquired about the district's CWPP and expressed concern with Code Red for elderly residents without cell phones. Discussion ensued among the board with Chief Forgy regarding updating the CWPP, evacuation routes, community training and Code Red.

### **PREVIOUS MINUTES:**

Kelley Lehman made a *motion* to waive the reading of the March 24, 2021 Meeting Minutes, which was seconded by Director Scott Ryplewski and passed unanimously.

Director Ryplewski made a *motion* to accept the March Meeting Minutes as presented. Director Lehman seconded the motion, which passed unanimously.

### **TREASURER'S REPORT:**

#### ***Monthly Financial Reports***

President Kellar reviewed the financials with the Board. It was mentioned that Director Ryplewski should be added to the bank account to have another check signature option.

After reviewing the financials for period ending March 31, 2021, Director Ryplewski made a *motion* to approve March checks #14124 - #14145, plus automated payments, credit card expenses, bank fees. Director Lehman seconded the motion, which passed unanimously.

## **DEPARTMENT/OFFICERS' REPORTS:**

### ***District Updates – Fire Marshal***

The activity report for Fire Marshal Services was distributed to the board prior to the meeting for review. The report shows fire marshal services provided under contract for two current projects.

### ***Chiefs Report***

#### **Chief — Mark Forgy**

Chief Forgy happily reported that AP Triton has all the data they requested. It appears the other three organizations have some data issues they are working on and JeffCom still needs to provide CAD data. He mentioned 341 is now in Fort Collins with SVI undergoing rebuild and turbo has been ordered. 342 is in service and we have spent the last two Tuesdays training with it. Chief Forgy reported that the lighting upgrade project is almost finished, bays and both offices are finished, and just a few hallway lights to replace. The Chief then mentioned a Wildfire Preparedness meeting at the station on Saturday at 9am, the first of several planned over the summer.

Chief Forgy reported that the Mountain Area Chiefs met with the Sheriff this month which led to training on Code Red capabilities and limitations, and they are working on a new comprehensive plan on evacuations throughout the county, providing more flexibility and capacity to the first on scene personnel, whether it's SO or Fire.

He said the wildland academy went well, but the field day had to be delayed due to snow, yet they had good cooperation with Genesee. He closed his report with the March call report and mentioned a huge donation from West Metro of 16 sets of used structural fire gear.

Calls for March:

2 EMS

2 MVAs

So far in April 9 calls

Year to date- 32 calls

### ***Officers' Reports***

#### **Assistant Chief — Marc Rosenberg**

Not present.

#### **Fire Captain — Mike Fassula**

Not present.

#### **EMS Captain — Bob Fager**

Not present.

## **OLD BUSINESS:**

### ***COVID Disaster Emergency Declaration***

President Kellar stated that the Emergency Declaration is still in effect until the board decides to lift it. Mr. Kellar advised that action is needed to lift the declaration. It was decided to leave the declaration in place for another 30 days with no modifications and revisit at next month's board meeting.

### ***Statutory Calendar Review***

President Kellar reviewed the statutory calendar with the board and stated that he and the Chief will be designating responsibilities for calendar items to specific individuals to help with timely completion of statutory requirements. The calendar will be revisited at the next meeting.

### ***Systems Design West***

A discussion ensued regarding the contract from Systems Design West new payment processing for EMS transports. Scott Rypkowski made the *motion* to create another bank account just for these receivables. Director Lehman seconded the *motion*, which passed unanimously.

### ***Cooperative Efforts Feasibility Study***

Elk Creek and Inter-canyon are optimizing operation of the 285 corridor. The district should expect draft of the study in August or September.

### **NEW BUSINESS:**

#### ***Forest Restoration & Wildlife Mitigation Grant Program***

A discussion was had by the board regarding the recently updated Colorado State Forest Service wildfire mitigation program. Further research on the grant eligibility and requirement will be completed.

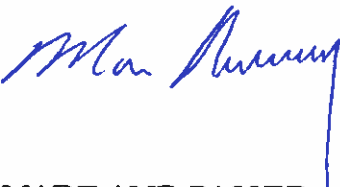
### **ADJOURNED: 20:29**

Director Lehman made the *motion* to adjourn the April 2021 Board Meeting and Director Rypkowski seconded the motion, which passed unanimously, and the board meeting adjourned at 20:29.

**President:**



**Secretary:**

<sup>Fov</sup>  


### **MOTIONS MADE AND PASSED:**

- To waive the reading of the March 2021 Meeting Minutes. Motion made by Kelley Lehman; seconded by Scott Rypkowski; unanimous.
- To accept the March 2021 Minutes as presented. Motion made by Scott Rypkowski; seconded by Kelley Lehman; unanimous.
- To approve financials. Motion made by Scott Rypkowski; seconded by Kelley Lehman; unanimous.
- To add another bank account for EMS receivables. Motion made by Scott Rypkowski; seconded by Kelley Lehman; unanimous.
- To adjourn the meeting. Motion made by Kelley Lehman; seconded by Scott Rypkowski; unanimous.