

INDIAN HILLS FIRE PROTECTION DISTRICT

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BOARD MEETING MINUTES

Wednesday June 29 , 2023

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

ATTENDEES:

Fire Protection District Board Members: Scott Kellar– President, Chris Vigil– Secretary (*excused absence*), Marc Rosenberg- Treasurer, Scott Ryplewski, Kelley Lehman

Fire Department Members: Mark Forgy– Chief, Mike Fassula– Fire Captain, Pat Sears– EMS Captain

Non-Members: Angel Dee Manning - Recording Secretary

Other Attendees: None

MEETING CALLED TO ORDER: 19:07

The meeting was called to order by President Scott Kellar at 19:07 hours.

INTRODUCTIONS:

President Kellar welcomed everyone to the meeting.

APPROVAL OF THE AGENDA:

President Kellar called for any additions or suggested changes to the agenda and there were none.

PUBLIC COMMENTS:

There were no public comments.

PREVIOUS MINUTES:

After review, Treasurer Marc Rosenberg made a *motion* to waive the reading of the May 2023 Meeting Minutes, which was seconded by Director Scott Ryplewski and passed unanimously.

Director Rosenberg made a *motion* to approve the May 2023 Minutes as amended. Director Kelley Lehman seconded the motion, which passed unanimously.

TREASURER'S REPORT:

Monthly Financial Reports

Director Rosenberg reviewed the financial report with the board. After reviewing, Director Lehman made a *motion* to approve checks #14660-14676, automated payments, credit card expenses, and bank fees. Director Ryplewski seconded the motion, which passed unanimously.

DEPARTMENT/OFFICERS' REPORTS:

District Updates – Fire Marshal

Chief Forgy reviewed the Fire Marshal Services Activity Report with the board for May 24 – June 23, which included emails and Jeffco letters for new addition on Picutis, sprinkler inspection on Mountain Spirit, and existing building inspection at Geneva Glen Camp. The invoice for these services will be placed in line for payment.

Chief's Report

Chief — Mark Forgy

Chief Mark Forgy reported on hailstorm damage at the fire station and insurance. He stated we had back-to-back to back storms last week that totaled the roof on the building, damaged the trailer and three vehicles (two were on a call at the time of the second storm) and several personal vehicles parked at the station during and immediately after the storm. He stated that three roofers and the insurance appraiser have visited since and we should be moving forward over the next few weeks with a new roof. He then mentioned that an office design contractor came out last week and they're working on an estimate for an office remodel, and we will probably have another couple contractors come out over the next month. Chief Forgy stated that Bob Fager has returned from his leave of absence. Chief then recognized Pat Sears being promoted to the position of Rescue/EMS Captain and Brittany Salter promoted to the position of Rescue/EMS Lieutenant. Chief Forgy congratulated Captain Sears and Lt. Salter and expressed gratitude for their service and dedication. He then mentioned to the board that the price of barricades for the 4th of July went up substantially this year, from \$679 last year to \$953 this year, with the cost in 2021 at \$506. He stated that we probably need to explore alternatives for next year, but there's very few companies that have the capacity to come out the day before, lay out over 200 signs and barricades, and pick them up the next day. Chief Forgy reported that the "Mountain Chiefs" continue to work with the new sheriff on an updated agreement for transitioning during emergencies like wildfires and mentioned the likeliness of an IGA between all the agencies that's an updated mutual aid agreement with the sheriffs and fire departments. He stated the sheriff's office is trying to sort out and work to fix the Adams/Jeffco Hazmat team, as there's been an issue with no response for several years now, and this month there was an issue at Coors that West Metro had to respond to. Jeffco Chiefs and Fire Marshals met with Jeffco Planning and their contractor for a new master plan about things we'd like to see, like adoption of the IWUI. The primary issue that Jeffco hasn't adopted is about access and egress and it's clear we all agree on the concerns around the issue. Water supply is also an issue under discussion. There's also a conversation about moving where Jeffco classifies as WUI, currently an arbitrary 6400'.

Calls for June: 6- Medicals, 6- MVAs, 5- Cancelled Enroute, 1- Service Call; 18 calls for June; 83 calls for 2023.

Officers' Reports

Assistant Chief — Marc Rosenberg

Nothing to report.

Fire Captain — Mike Fassula

Fire Captain Mike Fassula reported that we are mailing over 4,000 flyers to bordering areas outside the fire district for a big recruitment push. He then recognized Sean Houghton, a newbie on board

working towards membership. Capt. Fassula then reported that of 22 home assessments listed, a half dozen are already completed. He then stated that we had our first auto-aid call.

EMS Captain — Pat Sears

Nothing to report.

OLD BUSINESS:

CWPP Adoption

Director Rosenberg made the *motion* to adopt the CWPP. Director Ryplewski seconded the motion, which passed unanimously.

Website Upgrade / ADA Compliance Requirements

The mockup site is available for viewing, editing, and altering display and arrangement of district data.

Foothills Fire Auto Aid (IGA)

The Intergovernmental Agreement for Automatic Aid with Foothills Fire Protection District was reviewed by the board and accepted at the last board meeting pending legal review was presented for signature.

2023 Strategic Planning / Master Plan Development

The strategic planning meeting date is set for Wednesday, August 9, 2023.

Copy Machine Replacement

A brief discussion ensued regarding the replacement of the district office copy machine. Needs and wants were balanced with a used machine from Xerox that is available for lease within the budget. It was noted that having the option to print color in-house could offset existing outsourced printing costs.

NEW BUSINESS:

Board Officer Elections

Director Ryplewski made the motion to approve the Slate of Officers as presented. Director Lehman seconded the motion, which passed unanimously. The officers are as follows: Scott Kellar- President, Chris Vigil – Secretary, and Marc Rosenberg – Treasurer.

ADJOURNED: 20:11

Director Rosenberg made the *motion* to adjourn the June 2023 IHFPD Board Meeting and Director Kelley Lehman seconded the motion, which passed unanimously, and the board meeting adjourned at 20:11.

President:

Charles S. Keller



Secretary:

Chris Vaz

MOTIONS MADE AND PASSED:

- To waive the reading of the June 2023 Meeting Minutes. Motion made by Marc Rosenberg; seconded by Scott Rypkowski; unanimous.
- To approve the June 2023 Minutes as amended. Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.
- To approve financials. Motion made by Kelley Lehman; seconded by Scott Rypkowski; unanimous.
- To adopt the CWPP. Motion made by Marc Rosenberg; seconded by Scott Rypkowski; unanimous.
- To approve elected officers. Motion made by Scott Rypkowski; seconded by Kelley Lehman; unanimous.
- To adjourn the June 2023 Meeting. Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.